

# MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON  
THURSDAY 29<sup>TH</sup> JANUARY 2026

IN ROOM 3 AT THE JUBILEE HALL, MALPAS AT 7PM

NO	AGENDA	Presented By																																																															
1.	APOLOGIES	Stg Item																																																															
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																																																															
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 27 <sup>th</sup> November 2025	Stg Item																																																															
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																																																															
5.	CASUAL VACANCY To receive update on the one vacancy	Stg Item																																																															
6.	POLICE REPORT To receive report	Stg Item																																																															
7.	<p>ACCOUNTS</p> <p>7.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:-</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="3"><b>Parish Council - Payments due</b></td> </tr> <tr> <td>R Shackleton</td> <td>Running Costs</td> <td>TBC</td> </tr> <tr> <td>HMRC</td> <td>PAYE / NIC</td> <td>TBC</td> </tr> <tr> <td>Then Media</td> <td>Website hosting / support (2 months)</td> <td>£ 48.00</td> </tr> <tr> <td>The Accounts Centre</td> <td>Payroll Services (3 months)</td> <td>£ 36.00</td> </tr> <tr> <td>Jubilee Hall</td> <td>Room hire</td> <td>TBC</td> </tr> <tr> <td>S Powell</td> <td>Reimburse for Christmas tree</td> <td>TBC</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="3"><b>Parish Council bank account – Completed Payments</b></td> </tr> <tr> <td>Core Highways</td> <td>Christmas Event – road closure</td> <td>£1,908.00</td> </tr> <tr> <td>Core Highways</td> <td>Remembrance Sunday – road closure</td> <td>£ 900.00</td> </tr> <tr> <td>Sheds Now</td> <td>Balance for shed (paid from s106)</td> <td>£1,022.50</td> </tr> <tr> <td>R Fearnall</td> <td>Christmas Trees</td> <td>£1,008.00</td> </tr> <tr> <td>Cadstones</td> <td>Allotments costs (paid from s106 monies AA)</td> <td>£ 313.44</td> </tr> <tr> <td>HMRC</td> <td>Month 9 PAYE and NIC</td> <td>£ 172.13</td> </tr> <tr> <td colspan="3"><b>Events Committee bank account – Payments due</b></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="3"><b>Events Committee bank account - Completed Payments</b></td> </tr> <tr> <td>R Williams</td> <td>Reimburse event costs</td> <td>£ 741.06</td> </tr> <tr> <td>North West Medical Solutions</td> <td>Event cost</td> <td>£ 336.00</td> </tr> </tbody> </table> <p>7.2 <u>Receipts:-</u> To record any receipts received</p> <p>7.3 <u>Accounts 2025 - 26:-</u> To receive receipts and payments including bank reconciliation</p>	Payee	Details	Amount	<b>Parish Council - Payments due</b>			R Shackleton	Running Costs	TBC	HMRC	PAYE / NIC	TBC	Then Media	Website hosting / support (2 months)	£ 48.00	The Accounts Centre	Payroll Services (3 months)	£ 36.00	Jubilee Hall	Room hire	TBC	S Powell	Reimburse for Christmas tree	TBC				<b>Parish Council bank account – Completed Payments</b>			Core Highways	Christmas Event – road closure	£1,908.00	Core Highways	Remembrance Sunday – road closure	£ 900.00	Sheds Now	Balance for shed (paid from s106)	£1,022.50	R Fearnall	Christmas Trees	£1,008.00	Cadstones	Allotments costs (paid from s106 monies AA)	£ 313.44	HMRC	Month 9 PAYE and NIC	£ 172.13	<b>Events Committee bank account – Payments due</b>						<b>Events Committee bank account - Completed Payments</b>			R Williams	Reimburse event costs	£ 741.06	North West Medical Solutions	Event cost	£ 336.00	Stg Item
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	<p>7.4 <u>Deposit Bank Account:-</u> To receive update and agree action</p> <p>7.5 <u>Internal Audit:-</u> To agree action for appointment of new internal auditor</p> <p>7.6 <u>Budget to Date:-</u> To receive and note budget to date as at 31<sup>st</sup> December 2025</p>	
8.	<p>BUDGET SETTING FOR 2026 – 2027 To consider and set the budget for the 2026 – 2027 financial year</p>	Stg Item
9.	<p>PRECEPT To set the precept for the 2026 - 2027 financial year (see Attachment)</p>	Stg Item
10.	<p>BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2026 / 2027 To consider outline plans / budget for proposed business priorities for the 2026 – 2027 financial year</p>	Stg Item
11.	<p>PLANNING</p> <p>11.1 <u>Planning Applications:-</u> 25/03699/FUL - Conversion from two C3 flats into a single C3 dwelling house at 2 Church View Church Street Malpas 25/03823/CAT - Oak (T1) - Crown reduction by up to 1.5-2m over roadside to allow for a more uniform canopy and to help reduce debris over road at Malpas Recreation Ground Oak Tree Rise Malpas</p> <p>11.2 <u>To consider any applications received after the agenda has been distributed</u></p> <p>11.3 <u>Recent decisions by CW&amp;C:-</u> Approved:- 25/02391/TPO - Woodside 7 Love Lane Overton Malpas Decided:- 25/03197/CAT - Hillcrest Chester Road Malpas</p> <p>11.4 <u>Rural Alliance meeting:-</u> To receive report and agree action</p> <p>11.5 <u>Planning Session with CWaC:-</u> To receive report and agree action</p>	Stg Item
12.	<p>NEIGHBOURHOOD PLAN To receive update and agree any actions</p>	KM / MS
13.	<p>MONTHLY SURGERY To receive and note report (previously circulated)</p>	Stg Item
14.	<p>THE MOSSLAND To receive report</p>	Stg Item
15.	<p>HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH)</p> <p>15.1 <u>Speedwatch:-</u> To receive update and agree any actions</p> <p>15.2 <u>B5395 Speed Limit:-</u> To consider request received from Agden Parish Meeting for contribution towards proposed reduction in speed limit</p> <p>15.3 <u>Speed Restrictions in Oldcastle:-</u> To receive update and agree any action</p> <p>15.4 <u>Speed Limit on Chester Road:-</u> To confirm support of the proposed extension to the existing 30 mph speed limit for 75 metres into the existing 40 mph speed limit (an advisory 20 mph signs is to be introduced at Bishop Heber High School</p>	<p>DP</p> <p>Stg Item</p>
16.	<p>MALPAS JOINT BURIAL COMMITTEE (MJBC) To receive report</p>	DP
17.	<p>MALPAS COMMUNITY CHURCH To consider request whether the Council would be willing to consider taking ownership and / or responsibility for the burial ground</p>	Stg Item

18.	WAR MEMORIAL 18.1 <u>War Memorial Group:-</u> To nominate a Council representative 18.2 <u>Update to the War Memorial:-</u> To consider the request to formally resolve to ask the War Memorial Group to update the War Memorial on behalf of the Council	Stg Item
19.	APPEARANCE OF MALPAS 19.1 <u>Update:-</u> To receive report and agree any action 19.2 <u>Floral Displays / Planters:-</u> Floral Displays:- to receive report and agree action Planters:- to receive update 19.3 <u>Street Orderly:-</u> To receive report and consider actions	SP Clerk SP / DP / KP
20.	BT RED PHONE BOX, CHURCH STREET To receive update and agree any action	MW
21.	CCTV EXTENSION To receive update and agree action	Stg Item
22.	CLAYHOLE CROFT To receive update and agree action	Stg Item
23.	EVENTS COMMITTEE 23.1 <u>Christmas Event:-</u> To receive update and agree any actions 23.2 <u>Summer Fair 2026:-</u> To receive update for event and any agree actions	Stg Item
24.	MALPAS QR HISTORY TOUR To receive report and agree action regarding the project costs	OL / JJC
25.	RECYCLING BLISTER PACKS To receive report and agree any action	Clerk
26.	ST OSWALDS CHURCH To decide whether or not the Council wished to put in a submission in the Independent Review of the United Benefice Malpas, Threapwood and Bickerton	CH
27.	UK TOWN OF CULTURE To decide whether or not Malpas should apply to be UK Town of Culture	CH
28.	CLERKS REPORT To receive and note report	Clerk
29.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
30.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	<b>PART 2</b>	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
1.	HIGH STREET CAR PARK To receive update and agree any action including the Councils contribution to the construction costings and the legal process to purchase the land	MW
2.	STREET ORDERLY To receive update and agree any action	
3.	CLERKS SALARY AND APPRAISAL To agree date for annual appraisal and to consider review of Clerk's salary for the 2026 – 27 financial year	

\*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 22<sup>nd</sup> January 2026

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.  
Please contact the Clerk by email, [malpaspc@hotmail.com](mailto:malpaspc@hotmail.com) or phone 01948 770678.

Website: [www.malpasparishcouncil.org.uk](http://www.malpasparishcouncil.org.uk)

The Parish Council will meet on the last Thursday of the month in the Jubilee Hall, Malpas (unless otherwise stated on the agenda).

**2026 Meeting Dates:-**

Thursday 29<sup>th</sup> January  
Thursday 26<sup>th</sup> February  
Thursday 26<sup>th</sup> March  
Thursday 30<sup>th</sup> April  
Thursday 28<sup>th</sup> May  
Thursday 25<sup>th</sup> June  
Thursday 30<sup>th</sup> July

**There is no scheduled meeting in August**

Thursday 24<sup>th</sup> September  
Thursday 29<sup>th</sup> October  
Thursday 26<sup>th</sup> November  
Thursday 10<sup>th</sup> December

The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).

**2026 Surgery Dates:-**

Saturday 3<sup>rd</sup> January 2026  
Saturday 7<sup>th</sup> February 2026  
Saturday 7<sup>th</sup> March 2026  
Saturday 5<sup>th</sup> April 2026  
Saturday 2<sup>nd</sup> May 2026  
Saturday 6<sup>th</sup> June 2026  
Saturday 4<sup>th</sup> July 2026  
Saturday 1<sup>st</sup> August 2026  
Saturday 5<sup>th</sup> September 2026  
Saturday 3<sup>rd</sup> October 2026  
Saturday 7<sup>th</sup> November 2026  
Saturday 5<sup>th</sup> December 2025

**Useful links to Cheshire West and Chester Council: -**

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)  
If you have reported an issue and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)

**Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)

