

**MINUTES OF MALPAS PARISH COUNCIL MEETING
HELD ON THURSDAY 27TH JUNE 2024
IN MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM**

	<p>PRESENT Cllrs Tina Barnett, Charles Higgle, Oryan Lightning, Karen Meredith, Alan Moore, Martin Shackleton, Michael Williams (Chairman). The Clerk. Ward Cllr Rachel Williams. Two members of the public attended part of the meeting.</p>
34.	<p>APOLOGIES Cllrs Sean Davies, Julie James Collins, Susie Powell.</p>
35.	<p>DECLARATION OF INTERESTS Cllr Higgle declared a non-pecuniary interest in item 42.1 as he attends the backgammon club and a non-pecuniary interest in item 60 of the minutes as he is a member of the Malpas Joint Burial Committee. Cllr Lightning declared a non-pecuniary interest in item 42.1 of the minutes as he is a member of the Jubilee Hall Committee. Cllr Moore declared a non-pecuniary interest in item 42.1 of the minutes as he is a member of the Jubilee Hall Committee. Cllr Williams declared a non-pecuniary interest in item 42.1 of the minutes he is a member of the Jubilee Hall Committee.</p>
36.	<p>APPROVAL OF THE MINUTES <u>Minutes of the Parish Council Meeting on 30th May 2024:-</u> Resolved:- The Chairman approved the minutes of the Parish Council Business Meeting held on 30th May 2024 as a true and proper record. Proposed by Cllr Shackleton and seconded by Cllr Higgle.</p>
37.	<p>OPEN FORUM The following issues were raised:- - <u>Grant for Road Safety Measures at Malpas Alport Primary School:-</u> Mrs Vicky Williams, Deputy Head at Malpas Alport Primary School, made a presentation to the meeting regarding the grant that was awarded by the Council to the Primary School in 2023. The grant was used towards road safety measures at the school e.g. role play equipment, signs, increasing road awareness etc. - <u>Dog Fouling:-</u> Ward Cllr Williams spoke to the meeting regarding concerns raised about dog fouling in the village and to request support from the Council to raise awareness through posters and signage. - <u>Pond at Bovis Estate:-</u> Safety concerns were raised regarding children playing near to the pond. The Council is to write to Bovis and Malpas Alport to highlight the concerns. - <u>Defibrillator Cabinet:-</u> The Council is to write instructions on how to open the cabinet containing the defibrillator that is located outside the Jubilee Hall.</p>
38.	<p>CASUAL VACANCIES / ELECTIONS There are four casual vacancies. CWA have been advised of the three casual vacancies following the recent resignations. The relevant notices have been posted on the website and the noticeboard. The Council can co-opt to fill one of the casual vacancies as it has been advertised previously.</p>
39.	<p>POLICE REPORT Cllr Moore has written to the police regarding various issues including a request for a more visible police presence in the village and traffic enforcement.</p>

	The Council is to contact the new Police Crime Commissioner and invite him to the village. Residents are urged to report all incidents of anti-social or criminal behaviour by calling 101.																																																										
40.	FINANCIAL REGULATIONS NALC has issued an updated version of the Financial Regulations. The Council went through the latest version and agreed the suggested wording / amounts. Resolved:- The Council approved and adopted the Financial Regulations. Proposed by Cllr Moore and seconded by Cllr Meredith.																																																										
41.	SEPTEMBER MEETING The Clerk is unable to Clerk the September meeting for personal reasons; the Council agreed to hold the meeting on Thursday 3 rd October 2024 subject to venue availability.																																																										
42.	ACCOUNTS 42.1 <u>To approve the following payments:-</u> <table border="1"> <thead> <tr> <th>Chq No</th><th>Payee</th><th>Statutory Power</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>635</td><td>Running Costs</td><td>s.111</td><td>£ 61.06</td></tr> <tr> <td>636</td><td>HMRC - PAYE June 2024</td><td>lga 112-119</td><td>£ 141.99</td></tr> <tr> <td>637</td><td>Victoria Jubilee Hall (room hire)</td><td>s.111</td><td>£ 91.75</td></tr> <tr> <td>638</td><td>Malpas Community Church</td><td>s.111</td><td>£ 32.00</td></tr> <tr> <td>639</td><td>Then Media Ltd (website)</td><td>s.111</td><td>£ 24.00</td></tr> <tr> <td>640</td><td>GRANT:- Malpas Alport Endowed Primary School</td><td>s.137</td><td>£ 1,400.00</td></tr> <tr> <td>641</td><td>GRANT:- Malpas Backgammon Club</td><td>s.137</td><td>£ 65.00</td></tr> <tr> <td>642</td><td>GRANT:- Malpas Community Minibus Association</td><td>s.137</td><td>£ 1,000.00</td></tr> <tr> <td>643</td><td>GRANT:- Malpas Opal Club</td><td>s.137</td><td>£ 150.00</td></tr> <tr> <td>644</td><td>GRANT:- Malpas Young Persons Project</td><td>s.137</td><td>£ 1,500.00</td></tr> <tr> <td>645</td><td>GRANT:- Victoria Jubilee Hall</td><td>s.137</td><td>£ 2,000.00</td></tr> <tr> <td>646</td><td>Walkers Nurseries (refill planters)</td><td>s.137</td><td>£ 533.40</td></tr> <tr> <td>647</td><td>T Livingstone Stonemasonry</td><td>s.137</td><td>£ 2,200.00</td></tr> </tbody> </table> <p>The Clerk's salary was paid by standing order.</p> Resolved:- The Council agreed to the above payments. Proposed by Cllr Meredith and seconded by Cllr Barnett. 42.2 <u>Receipts Received as at 1st May 2024:-</u> Community Links:- £150.00 Events Committee £1,550.00 (this is to be transferred to Events Committee Bank Account) 42.3 <u>Accounts and Bank Reconciliation:-</u> The summary of Receipts and Payments was previously circulated. The reconciled balance in the current bank account as at 1 st June 2024 was £292,698.22. The funds are allocated as follows:- Parish Council - £63,412.93 New Homes Bonus - £23,265.78 Community Infrastructure Levy (CIL):- £208,953.17 Allotment Maintenance funds (ring fenced in accounts):- £87.83 Neighbourhood Plan:- £8.72 Christmas Tree (to be reimbursed) – (£51.08) CCTV donations (to be reimbursed) – (£200.05) 42.4 <u>Online Banking:-</u> The registration for online banking with Lloyds bank has been successfully completed. The Clerk is to look into other bank signatories having access to view the bank account online.			Chq No	Payee	Statutory Power	Amount	635	Running Costs	s.111	£ 61.06	636	HMRC - PAYE June 2024	lga 112-119	£ 141.99	637	Victoria Jubilee Hall (room hire)	s.111	£ 91.75	638	Malpas Community Church	s.111	£ 32.00	639	Then Media Ltd (website)	s.111	£ 24.00	640	GRANT:- Malpas Alport Endowed Primary School	s.137	£ 1,400.00	641	GRANT:- Malpas Backgammon Club	s.137	£ 65.00	642	GRANT:- Malpas Community Minibus Association	s.137	£ 1,000.00	643	GRANT:- Malpas Opal Club	s.137	£ 150.00	644	GRANT:- Malpas Young Persons Project	s.137	£ 1,500.00	645	GRANT:- Victoria Jubilee Hall	s.137	£ 2,000.00	646	Walkers Nurseries (refill planters)	s.137	£ 533.40	647	T Livingstone Stonemasonry	s.137	£ 2,200.00
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43.	<p>GRANT APPLICATIONS</p> <p>The Council considered the grant application received from Malpas Tennis Club for the sum of £14,500.00 to resurface the tennis courts for the 2024 – 2025 financial year. The Council felt they were unable to make a grant this year due to the amount requested. It was suggested that monies could be raised by the Club via fundraising; applying for crowdfunding and submitting a grant request to the National Lottery.</p>
44.	<p>BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2024 / 2025</p> <p>The following remain the Council's main business priorities:-</p> <ul style="list-style-type: none"> - Car Park - a meeting is to be arranged with CWaC; - The Cross (see item 63 for update); - The Mossland (ongoing); - Pavement on Chester Road (see item 69.2 for update); - Look into s106 funds that are held by CWaC for projects in the village; - Community events (see item 66 and 67 for update); - Communication with parishioners (see item 68 for update); - Village Appearance (e.g. Best Kept Village; garden trail)
45.	<p>PLANNING</p> <p>45.1 <u>Planning Applications:-</u></p> <p>24/01510/TPO - Group of three Limes (G1) - Crown reduce approximately to the outline in the outline photo (1 to 3m as appropriate). Remove sucker growth and epicormic growth up to 6m on the stems. Remove major dead wood at The Rectory Church Street Malpas</p> <p>Observations:-</p> <p>The Council would make the observations as documented below: Background Factors: Within settlement boundary; Conservation area Relevant Malpas and Overton Neighbourhood Plan Policies: LC4 Relevant Local Plan Part 2 Policies: DM 44, DM45 Potential impact on neighbours: Loss of any part of a living tree will result in reduction of carbon capture Potential impact on wider community: Loss of any part of living tree will result in a reduction of carbon capture and wild life habitat Other relevant information: <i>The Council like CWaC, has declared a climate emergency and would expect all proposals new to recognise this.</i></p> <p>24/01388/FUL - Loft conversion with two rear roof lights, and a rise in the main roof height. Relocation and reduction in size of window to side elevation at Tentree House Old Hall Court Malpas</p> <p>Observations:-</p> <p>The Council would make the observations as documented below: Background Factors: Within settlement boundary; Conservation area Relevant Malpas and Overton Neighbourhood Plan Policies: BE3 Relevant Local Plan Part 2 Policies: DM21, DM46-48 Other relevant information: The Council would want to ensure that the Conservation Officer is satisfied that the proposals and materials to be used are in keeping with the conservation area Other relevant information: <i>The Council like CWaC, has declared a climate emergency and would expect all proposals to recognise this.</i></p> <p>24/01217/FUL - Erection of rear conservatory, with a tiled roof and glass panels at The Peckforton Cross O Th Hill Road Malpas</p> <p>Observations:-</p> <p>The Council would make the observations as documented below: Background Factors: Open countryside Relevant Malpas and Overton Neighbourhood Plan Policies: BE3</p>

Relevant Local Plan Part 2 Policies: DM21 DM46-DM48

Potential benefits to the community: None identified

Potential impact on wider community: Visible from the public footpaths to the rear and sides of the property. This is because the Peckforton is situated in a very prominent position on top of a hill.

Other relevant information: *The Council like CWaC, has declared a climate emergency and would expect all proposals to recognise this.*

24/01691/CAT - Felling of a single overgrown Conifer at The Hollies Old Hall Street Malpas

Observations:-

The Council would make the observations as documented below:

If CWaC Planning Authority is minded to approve the application the Parish Council would request that the following conditions be included: In line with The Local Plan and Neighbourhood Plan policy two trees should be planted to replace this conifer. Trees should not be saplings but sufficiently mature, with rabbit guards to ensure they are given the best chance of growing to maturity.

Background Factors: Within settlement boundary; Conservation area

Relevant Malpas and Overton Neighbourhood Plan Policies: LC4

Relevant Local Plan Part 2 Policies: DM44, DM45

Potential impact on neighbours: Loss of carbon capture

Potential impact on wider community: Loss of carbon capture and wildlife habitat.

Other relevant information:-

- The structural report supporting this application was carried out in 2021 and it recommended that this tree be maintained at its present height of 11m.

- The Council does not support the removal of any healthy living tree unless it poses a danger to life.

- *The Council like CWaC, has declared a climate emergency and would expect all proposals to recognise this.*

Resolved:- The Council approved and agreed to submit the above planning observations.

Proposed by Cllr Meredith and seconded by Cllr Higgle.

45.2 To consider any applications received after the agenda has been

Distributed:-

24/01542/FUL - Conversion of out building to form accommodation incidental to the primary dwelling at Outbuilding At Dymocks Mill Dymocks Mill Lane Oldcastle Malpas

Observations:-

The Council would make the observations as documented below:

If CWaC Planning Authority is minded to approve the application the Parish Council would request that the following conditions be included: Permitted development rights are removed

Background Factors: Open countryside

Relevant Malpas and Overton Neighbourhood Plan Policies: Outside Neighbourhood Plan area

Relevant Local Plan Part 2 Policies: DM21, DM22

Potential benefits to the community: None identified

Potential impact on neighbours: More traffic on very narrow roads

Other relevant information: *The Council like CWaC, has declared a climate emergency and would expect all proposals to recognise this.*

Resolved:- The Council approved and agreed to submit the above planning observations.

Proposed by Cllr Meredith and seconded by Cllr Higgle.

	<p>45.3 <u>Recent decisions by CW&C:-</u> Approved:- 24/00598/FUL - Craddock Court Malpas 24/01080/TPO - Hillcrest Wrexham Road Malpas</p>
46.	<p>NEIGHBOURHOOD PLAN STEERING GROUP (NPSG)</p> <p>46.1 <u>TORS:-</u> Cllrs Meredith, Higgle, Powell, Williams and Shackleton are to represent the Council on the NPSG. Cllr Meredith had previously circulated new TORs for the NPSG. Resolved:- The Council approved and adopted the TORs for the NPSG. Proposed by Cllr Shackleton and seconded by Cllr Higgle.</p> <p>46.2 <u>Funding:-</u> The NPSG is due to apply for grant funding that is available to update the Neighbourhood Plan. Resolved:- The Council agreed to subsidise costs incurred by the NPSG (including room hire to hold meetings) until the grant for the Neighbourhood Plan has been received. Proposed by Cllr Shackleton and seconded by Cllr Barnett.</p>
47.	<p>MONTHLY SURGERY No residents attended the June surgery. Friday Friends group have requested for a parish councillor to attend a meeting so as they can raise various concerns.</p>
48.	<p>THE MOSSLAND</p> <p>48.1 <u>Works:-</u> The Clerk is in process of obtaining a third quote for the works.</p> <p>48.2 <u>Charity Commission:-</u> The Clerk has made enquiries regarding what is involved and the implications of de-registering The Mossland with the Charity Commission.</p>
49.	<p>SLOW DOWN FOR MALPAS The 20 mph stickers have been delivered and are to be distributed to the properties in the village that are located within the 20 mph zones. The Council is to write to Chris Whitehurst and request that he returns the speed gun including other items that belong to the Council.</p>
50.	<p>MALPAS JOINT BURIAL COMMITTEE (MJBC)</p> <p>50.1 <u>Update:-</u> Cllr Meredith requested that item 5.3 of the draft constitution be amended to include the following "that a reputable lettings agency be appointed to manage the letting and inspections of The Lodge so as to ensure that it is compliant with current legislation." The Council is to inform the MJBC that Mr Waddelove no longer represents the Council on the MJBC. Resolved:- The Council agreed for the Chairman and the Clerk to contact the Chairman of NMHD Parish Council to advise that the Council intend to write to all committee members of MJBC to state the Council's wish to regularise both the position of ownership and control including the Constitution of the Committee, its' finances and operating protocols. In the event there is no response from MJBC then the Council may have to consider seeking legal advice. Proposed by Cllr Shackleton and seconded by Cllr Moore.</p> <p>50.2 <u>Malpas Joint Burial Committee Representatives:-</u> The Council is to consider and agree which Cllrs will represent the Council on MJBC once the Constitution has been agreed by all parties.</p>
51.	<p>APPEARANCE OF MALPAS</p> <p><u>Street Furniture:-</u> The Clerk is in the process of carrying out an inspection of the Council's assets.</p>

	<p><u>Planters:-</u> The Clerk has placed an order with Walkers Nurseries for the seven planters to be refilled. There is an issue with pests destroying the flowers. The Clerk is to contact Walkers Nurseries regarding the matter.</p> <p><u>Bench located outside Jubilee Hall:-</u> The Council is to look at replacement benches using s106 monies.</p>
52.	<p>CLAYHOLE CROFT The Croft is currently in very overgrown and in an unusable state. Cllr Moore's wife has offered, based on some support and assistance from the Parish Council, to endeavour to return it to a usable condition and to manage its maintenance for the community. It was suggested that Clayhole Croft be considered as an area of remembrance which could accommodate benches placed there by relatives of those departed which would also give a degree of ownership that would assist in its maintenance. The Council discussed clearing up the site followed by a scheme of planting new plants / replanting existing plants and putting in benches. The Council is to obtain quotes to carry out the works for consideration.</p>
53.	<p>THE CROSS The following email has been sent to Tom Livingstone Stonemason to confirm the arrangements for the works to the Cross:-</p> <ul style="list-style-type: none"> - Payment of the first invoice for the sum of £2,200.00 to secure the road closure and lightning conductor services. The remaining balance will be invoiced separately after the works have begun. - He is due to visit the cross on Thursday 20th June to take final measurements and look at the existing mortar so as he can replicate the appearance and finish. - Following the inspection on Thursday 20th he will send a brief works report to provide a final overview of the works, mortar colours and the fixings. - Work is due to begin on Monday 15th July, he will be on site as of 8am to begin works beginning with the removal of the existing pointing before cleaning takes place and then repointing will begin. - Works are expected to last for two weeks. - The plan is for traffic control measures to be in place for 5 of the 10 days. - The lightning conductor operatives will be present for one day during this time with a cherry picker. The closure of a single bay of the car park is being managed by the traffic control company as the car park is managed by highways. - The cherry picker will be in place on Thursday the 18th of July - The road works will be in place from the 15th to the 19th of July. <p>The Clerk has advised Historic England of the above. The Clerk is to inform The Crown as the parking bay will be required to enable work to be carried out as above.</p>
54.	<p>DOG FOULING The Council is to obtain quotes for postcards to distribute to encourage dog owners to pick up after their dogs. The Clerk is to request for posters from CWaC.</p>
55.	<p>RECREATION GROUND PLAY AREA The Chairman of the Malpas Recreation Ground Committee has responded to the email that was sent to the Council. The Council is to send a further letter to state concerns about the management of the Malpas Recreation Ground in relation to various points that are stipulated in the Trust Deed and also to request a dated copy of the Risk Register for the site and how any identified risks are managed. The Council is to request a reply within 10 working days.</p>
56.	<p>EVENTS COMMITTEE A meeting of the Events Committee is due to take place.</p>

57.	CHRISTMAS The Council is to contact Mr Chris Whitehurst regarding what he wishes to do with the inflatable Santas Grotto.																																								
58.	PARISH COUNCIL WEBSITE The proposed copy for flyer to promote the launch of the new Parish Council website has been circulated and is due to be sent to You Media to provide a proof.																																								
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60.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX List previously circulated to Cllrs.																																								
61.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES There were no updates.																																								

The meeting closed at 9.08 p.m.

NB copies of the attachments can be obtained from the Parish Clerk