

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
THURSDAY 3RD OCTOBER 2024

IN **MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM**

| NO | AGENDA | Presented By | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------|---|--------------|---------|--------|--------------|---------------|-----|------|---------------------------|-----|-----------------------|----------------|---------|-------------------------|-----------|---------|------------|---|---------|----------------|--------------|---------|-----------------|--------------------------------|---------|---------------|--------------------------------------|---------|-------------------------|--|--|--------------|----------------------------|---------|--------------|------------------------|---------|----------|
| 1. | APOLOGIES | Stg Item | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest | Stg Item | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 29 th August 2024 | Stg Item | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion | Stg Item | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | CASUAL VACANCIES - To receive update regarding the new casual vacancy - To receive update regarding the existing casual vacancy and consider co-option | Stg Item | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | POLICE REPORT To receive update | Stg Item | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | ACCOUNTS 7.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Victoria Jubilee Hall</td><td>Room hire (NP)</td><td>£ 11.50</td></tr> <tr> <td>Malpas Community Church</td><td>Room hire</td><td>£ 64.00</td></tr> <tr> <td>Then Media</td><td>Tier 1 hosting and support for Parish Council website</td><td>£ 24.00</td></tr> <tr> <td>PKF Littlejohn</td><td>Audit charge</td><td>£378.00</td></tr> <tr> <td>Rachel Williams</td><td>Reimburse flowers for planters</td><td>£ 74.01</td></tr> <tr> <td>Core Highways</td><td>CAD Drawings Christmas market (paid)</td><td>£150.00</td></tr> <tr> <td>Events Committee</td><td></td><td></td></tr> <tr> <td>R Shackleton</td><td>Reimburse costs for mascot</td><td>£418.00</td></tr> <tr> <td>R Shackleton</td><td>Reimburse grotto gifts</td><td>£297.50</td></tr> </tbody> </table> To record receipts received 7.3 <u>Accounts 2024 - 25:-</u> To receive receipts and payments including bank reconciliation 7.4 <u>Donation:-</u> To consider and agree donation towards poppy wreath | Payee | Details | Amount | R Shackleton | Running Costs | TBC | HMRC | PAYE / National Insurance | TBC | Victoria Jubilee Hall | Room hire (NP) | £ 11.50 | Malpas Community Church | Room hire | £ 64.00 | Then Media | Tier 1 hosting and support for Parish Council website | £ 24.00 | PKF Littlejohn | Audit charge | £378.00 | Rachel Williams | Reimburse flowers for planters | £ 74.01 | Core Highways | CAD Drawings Christmas market (paid) | £150.00 | Events Committee | | | R Shackleton | Reimburse costs for mascot | £418.00 | R Shackleton | Reimburse grotto gifts | £297.50 | Stg Item |
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| 8. | EXTERNAL AUDIT To receive report and agree action | Stg Item | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. | BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2024 / 2025 To consider business priorities / projects and the budgeting process for the next financial year (2024 – 25) | Stg Item | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 10. | PLANNING 10.1 <u>Planning Applications:-</u> 24/02377/S73 - Variation of conditions 2 (approved drawings), 4 (phasing plan), 6 (construction management plan), 7 (public highway plans), 8 (bat avoidance statement), 9 (habitat management plan), 10 (planting), 11 (bird and bat boxes), 13 (hard landscaping), and condition 16 (roads and footways) and removal of conditions 3 (archaeology report), and 14 (boundary treatment), of 19/03521/FUL (Residential development of 31 dwellings and proposed link road - amendment to application 17/04562/FUL) at Land Opposite St Josephs College Tilston Road Malpas 10.2 <u>To consider any applications received after the agenda has been distributed</u> 10.3 <u>Recent decisions by CW&C:-</u> Approved:- 24/01217/FUL - The Peckforton Cross O Th Hill Road Malpas 24/01542/FUL - Outbuilding At Dymocks Mill Dymocks Mill Lane Oldcastle Malpas 10.4 <u>CWAC design and housing strategy consultation:-</u> To consider response | KM |
| 11. | NEIGHBOURHOOD PLAN To receive report and to agree Parish Statement to be submitted to CWaC | KM |
| 12. | MONTHLY SURGERY To receive and note report (previously circulated) | Stg Item |
| 13. | THE MOSSLAND Charity Commission:- To receive report and consider any actions | Clerk |
| 14. | SLOW DOWN FOR MALPAS To receive report and agree any actions | AM |
| 15. | HIGHWAYS <u>Village Entrance Signage:-</u> To consider new signage entering Malpas | MW |
| 16. | MALPAS JOINT BURIAL COMMITTEE To receive report and agree action | MW |
| 17. | APPEARANCE OF MALPAS 17.1 <u>Street Furniture:-</u> To receive and consider quotes for repairs and agree any actions 17.2 <u>Bench outside the Jubilee Hall:-</u> To receive costings and agree action 17.3 <u>Village Pump:-</u> To receive report regarding siting and agree action 17.4 <u>Planters:-</u> To consider and agree arrangements for replanting during winter | Clerk OL |
| 18. | MALPAS QR HISTORY TOUR To receive report and agree to set up steering group | MW |
| 19. | CLAYHOLE CROFT To receive report and any agree action(s) | AM / MS |
| 20. | ST OSWALDS CHURCH To receive report | SM |
| 21. | THE CROSS To receive report and agree any actions | Clerk |
| 22. | EVENTS COMMITTEE To receive report about Village Fair including costs | OL |

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| 23. | REMEMBRANCE SUNDAY To receive report and agree any actions regarding road closure and organisation of the event | MW |
| 24. | CHRISTMAS 24.1 <u>Christmas Lights:-</u> - To consider and agree action to pay the cost to erect and take down the Christmas Street lighting. - To write to the properties where the lighting is attached to ensure they are in agreement for the Christmas Lights to be attached to their property 24.2 <u>Other actions for the Christmas event:-</u> To receive update and agree any actions for the following to enable the Christmas event to take place:- - Medical assistance - Insurance Cover - Highways closure - Events Licence - Alcohol Licence 24.3 <u>Christmas Trees:-</u> To consider and agree actions regarding the Christmas trees in the village | MW RS |
| 25. | DATES FOR 2025 MEETING To agree dates for meetings in 2025 including proposed change of scheduled date for the January 2025 meeting | Stg Item |
| 26. | CHALC ANNUAL MEETING To agree attendance | Stg Item |
| 27. | CLERKS REPORT To receive and note report | Clerk |
| 28. | EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter) | Clerk |
| 29. | UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES | Cllrs |
| | PART 2 | |
| 30. | PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature. | Stg Item |
| 31. | HIGH STREET CAR PARK To receive update and agree any action(s) | Stg Item |

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 25th September 2024

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.

Website: www.malpasparishcouncil.org.uk

The Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).

2024 Meeting Dates:-

Thursday 25th January
Thursday 29th February
Thursday 28th March
Thursday 25th April
Thursday 30th May
Thursday 27th June
Thursday 25th July
Thursday 29th August

Thursday 3rd October – change of usual date

Thursday 31st October

Thursday 28th November

There is no scheduled meeting in December

The surgeries take place in the Old Fire Station between 10.00 am - 11.00 am on the first Saturday of the month (unless otherwise stated).

2024 Surgery Dates:-

Saturday 5th October
Saturday 2nd November
Saturday 7th December

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)