

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
THURSDAY 31ST OCTOBER 2024

IN **MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM**

NO	AGENDA	Presented By																					
1.	APOLOGIES	Stg Item																					
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																					
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 3 rd October 2024	Stg Item																					
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																					
5.	CASUAL VACANCIES There are currently two vacancies on the Council:- Vacancy No 1:- To receive update regarding the existing casual vacancy and to consider co-option Vacancy No 2:- To receive update regarding the new casual vacancy and the request from 10 electors for an election to be held in respect of the vacant seat	Stg Item																					
6.	POLICE REPORT 6.1 Monthly Report:- To receive update 6.2 Meeting:- To receive report from the meeting with the Police Crime Commissioner and Chief Constable and agree any actions	Stg Item MW / AM																					
7.	ACCOUNTS 7.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Victoria Jubilee Hall</td><td>Room hire (NP)</td><td>£ 11.50</td></tr> <tr> <td>Malpas Community Church</td><td>Room hire</td><td>£ 64.00</td></tr> <tr> <td>Then Media</td><td>Tier 1 hosting and support for Parish Council website</td><td>£ 24.00</td></tr> <tr> <td>Royal British Legion</td><td>donation towards poppy wreath</td><td>£ 100.00</td></tr> </tbody> </table> 7.2 <u>Receipts:-</u> To record receipts received 7.3 <u>Accounts 2024 - 25:-</u> To receive receipts and payments including bank reconciliation 7.4 <u>Budget to Date:-</u> To receive figures as at 30 September 2024	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / National Insurance	TBC	Victoria Jubilee Hall	Room hire (NP)	£ 11.50	Malpas Community Church	Room hire	£ 64.00	Then Media	Tier 1 hosting and support for Parish Council website	£ 24.00	Royal British Legion	donation towards poppy wreath	£ 100.00	Stg Item
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8.	INTERNAL PROCEDURES To consider amending the current Grant Application Form	Stg Item																					
9.	JUBILEE HALL GRANT To consider request to re-allocate part of the grant that was awarded to the Jubilee Hall in 2024 – 25 financial year	AM																					
10.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2024 / 2025 To consider business priorities / projects and the budgeting process for the next financial year (2024 – 25)	Stg Item																					

11.	PLANNING 11.1 <u>Planning Applications:-</u> 24/02759/FUL - Change of use of C3 dwelling house to 4 bed Children's home C2 at Woodhouse Grange Dymocks Mill Lane Oldcastle Malpas 11.2 <u>To consider any applications received after the agenda has been distributed</u> 11.3 <u>Recent decisions by CW&C:-</u> Approved:- 24/02300/TPO - Rear of 23 Hughes Lane Malpas	KM
12.	NEIGHBOURHOOD PLAN To receive update and agree any actions	KM
13.	MONTHLY SURGERY To receive and note report (previously circulated)	Stg Item
14.	THE MOSSLAND To receive report and consider whether to deregister The Mossland with the Charity Commission	Clerk
15.	SLOW DOWN FOR MALPAS / SPEEDWATCH To receive report and agree any actions	AM / DP
16.	MALPAS JOINT BURIAL COMMITTEE (MJBC) 16.1 <u>Update:-</u> To receive report and agree any action 16.2 <u>Nominate:-</u> To nominate 3 councillors to represent the Council on MJBC	MW
17.	MALPAS RECREATION GROUND To receive report and agree any actions	MW
18.	APPEARANCE OF MALPAS 18.1 <u>Street Furniture:-</u> To receive and consider quotes for repairs and agree any actions 18.2 <u>Bench outside the Jubilee Hall:-</u> To receive update and agree action 18.3 <u>Village Pump:-</u> To receive report regarding siting and agree action 18.4 <u>Planters:-</u> To receive update and agree action 18.5 <u>Village Entrance Signage:-</u> To consider new signage entering Malpas	Clerk OL MS Clerk MW
19.	DOG FOULING To receive report and agree any actions	CH / JJC
20.	CLAYHOLE CROFT To receive report on progress and any agree action(s)	AM
21.	THE CROSS To receive report / updates and agree any actions	Clerk
22.	EVENTS COMMITTEE – CHRISTMAS 22.1 <u>Christmas Street Lighting:-</u> To receive and consider quote to erect and take down the Christmas Street lighting including the electrical works 22.2 <u>Other actions for the Christmas event:-</u> To receive update and agree any actions for the following to enable the Christmas event to take place 22.3 <u>Small Christmas Trees:-</u> To consider and agree actions regarding the Christmas trees in the village including the purchase of batteries for the trees	MW
23.	EVENTS COMMITTEE – SUMMER FAIR To receive report about Summer Fair including costs	OL

24.	FIRE SERVICE To consider recognition of local fire service volunteers	MS
25.	CITIZEN AWARDS To receive report and agree action	MW / OL
26.	CLERKS REPORT To receive and note report	Clerk
27.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
28.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
29.	PART 2	
30.	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
31.	HIGH STREET CAR PARK To receive update and agree any action(s)	Stg Item

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 22nd October 2024

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.

Website: www.malpasparishcouncil.org.uk

The Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).

2024 Meeting Dates:-

Thursday 25th January
Thursday 29th February
Thursday 28th March
Thursday 25th April
Thursday 30th May
Thursday 27th June
Thursday 25th July
Thursday 29th August

Thursday 3rd October – change of usual date

Thursday 31st October
Thursday 28th November

There is no scheduled meeting in December

The surgeries take place in the Old Fire Station between 10.00 am - 11.00 am on the first Saturday of the month (unless otherwise stated).

2024 Surgery Dates:-

Saturday 5th October
Saturday 2nd November
Saturday 7th December

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)