

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
THURSDAY 28TH NOVEMBER 2024

IN MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM

NO	AGENDA	Presented By																																				
1.	APOLOGIES	Stg Item																																				
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																																				
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 31 st October 2024	Stg Item																																				
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion Rev Janine Arnott has been invited to attend the meeting.	Stg Item																																				
5.	CASUAL VACANCIES There are currently two vacancies on the Council:- Vacancy No 1:- To receive update regarding the existing casual vacancy and to consider co-option Vacancy No 2:- To receive update regarding the casual vacancy and the request from 10 electors for an election to be held in respect of the vacant seat	Stg Item																																				
6.	POLICE REPORT Monthly Report:- To receive update	Stg Item																																				
7.	ACCOUNTS 7.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Victoria Jubilee Hall</td><td>Room hire (NP)</td><td>£ 57.00</td></tr> <tr> <td>Malpas Community Church</td><td>Room hire</td><td>£ 64.00</td></tr> <tr> <td>Then Media</td><td>Hosting and support for website</td><td>£ 24.00</td></tr> <tr> <td>YOU Media</td><td>Poster costs (NP)</td><td>£ 83.00</td></tr> <tr> <td>YOU Media</td><td>Map for Consultation (NP)</td><td>£130.00</td></tr> <tr> <td>Walkers Nurseries</td><td>Refill planters</td><td>£533.40</td></tr> <tr> <td>Events Committee</td><td></td><td></td></tr> <tr> <td>R Shackleton</td><td>Reimburse costs for grotto</td><td>£ 41.90</td></tr> <tr> <td>YOU Media</td><td>Poster costs</td><td>£ 72.40</td></tr> </tbody> </table> 7.2 <u>Receipts:-</u> To record receipts received 7.3 <u>Accounts 2024 - 25:-</u> To receive receipts and payments including bank reconciliation	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / National Insurance	TBC	Victoria Jubilee Hall	Room hire (NP)	£ 57.00	Malpas Community Church	Room hire	£ 64.00	Then Media	Hosting and support for website	£ 24.00	YOU Media	Poster costs (NP)	£ 83.00	YOU Media	Map for Consultation (NP)	£130.00	Walkers Nurseries	Refill planters	£533.40	Events Committee			R Shackleton	Reimburse costs for grotto	£ 41.90	YOU Media	Poster costs	£ 72.40	Stg Item
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8.	INTERNAL PROCEDURES To consider adopting new Grant Application Form	Stg Item																																				
9.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2025 / 2026 To construct outline plans and draft budgets for proposed business priorities for the next financial year	Stg Item																																				

10.	<p>PLANNING</p> <p>10.1 <u>Planning Applications:-</u> 24/03046/FUL - Single storey side extension at 7 Penny Court Malpas 24/03087/FUL - Installation of a 175KW Biomass Boiler, auto feed system and 40ft container housing a log drying kiln within existing farm building at Hollowood Farmhouse Mates Lane Edge Malpas 24/03112/FUL - Erection of rear conservatory, render to all elevations, replacement windows and doors in grey frames and installation of two rear rooflights at Tentree House Old Hall Court Malpas 24/03179/FUL - installation of 6 solar panels to the front of roof at 2A The Cottage High Street Malpas 24/03290/CAT - Removal of a conifer at Cobblers Bank Tilston Road Malpas</p> <p>10.2 <u>To consider any applications received after the agenda has been distributed</u></p> <p>10.3 <u>Recent decisions by CW&C:-</u> Withdrawn:- 24/02713/FUL - Hannetts Cottage Tilston Road Overton Malpas</p>	KM
11.	<p>NEIGHBOURHOOD PLAN To receive update and agree any actions</p>	KM
12.	<p>MONTHLY SURGERY To receive and note report (previously circulated)</p>	Stg Item
13.	<p>THE MOSSLAND To receive report / update</p>	Clerk
14.	<p>SLOW DOWN FOR MALPAS / SPEEDWATCH To receive report and agree any actions</p>	AM / DP
15.	<p>MALPAS JOINT BURIAL COMMITTEE (MJBC)</p> <p>15.1 <u>Update:-</u> To receive report and agree any action</p> <p>15.2 <u>Nominate:</u> To nominate 3 councillors to represent the Council on MJBC</p> <p>15.3 <u>Terms of Reference:-</u> To adopt the amended Terms of Reference</p>	MW
16.	<p>APPEARANCE OF MALPAS</p> <p>16.1 <u>Street Furniture:-</u> To receive and consider quotes for repairs and agree any actions</p> <p>16.2 <u>Bench outside the Jubilee Hall:-</u> To receive update and agree action</p>	<p>Clerk</p> <p>OL</p>
17.	<p>CLAYHOLE CROFT To receive report on progress and any agree action(s)</p>	AM
18.	<p>THE CROSS To receive report / updates and agree any actions</p>	Clerk
19.	<p>EVENTS COMMITTEE – CHRISTMAS To receive update and agree any actions for the following to enable the Christmas event to take place</p>	MW
20.	<p>EVENTS COMMITTEE – SUMMER FAIR To receive report about Summer Fair including costs</p>	OL
21.	<p>FIRE SERVICE To consider recognition of local fire service volunteers</p>	MS
22.	<p>COMMUNITY RESILIENCE PLAN To receive report and agree action regarding Community Resilience - Malpas</p>	MW / OL
23.	<p>CLERKS REPORT To receive and note report</p>	Clerk

24.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
25.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
26.	PART 2	
27.	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
28.	MALPAS JOINT BURIAL COMMITTEE (MJBC) To receive update and agree any action(s)	MW

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 22nd November 2024

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.

Website: www.malpasparishcouncil.org.uk

The Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).

2025 Meeting Dates:-

Thursday 23rd January
Thursday 27th February
Thursday 27th March
Thursday 24th April
Thursday 29th May
Thursday 26th June
Thursday 31st July
Thursday 28th August
Thursday 25th September
Thursday 30th October
Thursday 27th November

There is no scheduled meeting in December

The surgeries take place in the Old Fire Station between 10.00 am - 11.00 am on the first Saturday of the month (unless otherwise stated).

2024 Surgery Dates:-

Saturday 7th December

2025 Surgery Dates:-

Saturday 4th January 2025
Saturday 1st February 2025
Saturday 1st March 2025
Saturday 5th April 2025

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)

Business Priority / Project 2024 / 2025	Lead
Car Parking	MW / RW
Chester Road pavement	
Village Appearance	Clerk
The Mossland	Clerk
Community events	OL
Communication with parishioners	
Clayhole Croft	AM
Malpas QR History Tour	MW / OL