

# MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON  
THURSDAY 23<sup>RD</sup> JANUARY 2025

IN MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM

NO	AGENDA	Presented By																														
1.	APOLOGIES	Stg Item																														
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																														
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 28 <sup>th</sup> November 2024	Stg Item																														
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																														
5.	CASUAL VACANCY To receive update	Stg Item																														
6.	POLICE REPORT Monthly Report:- To receive update	Stg Item																														
7.	ACCOUNTS 7.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Malpas Community Church</td><td>Room hire</td><td>£ 32.00</td></tr> <tr> <td>Then Media</td><td>Hosting and support for website</td><td>£ 48.00</td></tr> <tr> <td>Core Highways</td><td>Christmas event road closure</td><td>£ 924.00</td></tr> <tr> <td>Barlows</td><td>Erect / take down festive lights</td><td>£2,400.00</td></tr> <tr> <td>C Higgle</td><td>Reimburse for Christmas tree</td><td>£ 25.00</td></tr> <tr> <td><b>Events Committee</b></td><td></td><td></td></tr> <tr> <td>Coverall Marquees</td><td>Marquee hire for summer fair</td><td>TBC</td></tr> </tbody> </table> 7.2 <u>Receipts:-</u> To record receipts received:- Members Budget:- £895.00 (to pay for Road Closure for Christmas event) 7.3 <u>Accounts 2024 - 25:-</u> To receive receipts and payments including bank reconciliation 7.4 <u>Budget:-</u> To receive the budget to date at 31/12/24 and forecast figures to 31/03/25 7.5 <u>Bank Account:-</u> To consider setting up new bank account	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / National Insurance	TBC	Malpas Community Church	Room hire	£ 32.00	Then Media	Hosting and support for website	£ 48.00	Core Highways	Christmas event road closure	£ 924.00	Barlows	Erect / take down festive lights	£2,400.00	C Higgle	Reimburse for Christmas tree	£ 25.00	<b>Events Committee</b>			Coverall Marquees	Marquee hire for summer fair	TBC	Stg Item
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8.	VE DAY GRANT APPLICATION To consider request for grant	Stg Item																														
9.	BUDGET SETTING FOR 2025 – 2026 To consider and set the budget for the 2025 – 2026 financial year	Stg Item																														
10.	PRECEPT To set the precept for the 2025 - 2026 financial year (see Attachment)	Stg Item																														
11.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2025 / 2026 To consider proposed business priorities for the next financial year	Stg Item																														

12.	<p><b>PLANNING</b></p> <p>12.1 <u>Planning Applications:-</u>  24/03382/S73 - Conversion of industrial unit to a single dwelling including an open porch extension, new garage block, vehicular access and landscape works - Variation of conditions 2 (approved plans), 3 (materials), 4 (hard and soft landscaping), 5 (boundary treatment), and 7 (floor levels of garage) on planning application 22/01812/FUL at The Hough Granary Higher Wych Road Wigland Malpas  24/03556/PDQ - Conversion of the 2no. agricultural barns into 8no. Class C3 residential dwelling houses at The Hollies Farm Old Hall Street Malpas  24/03717/FUL - Retrospective application for new render finish to existing house and brick boundary walls. Timber gates to entrances and installation of new sewage treatment plant at Green Acres Whitewood Lane Overton Malpas  Pre-consultation request – proposed upgrade to existing base station installation at (CS12414100) Bank Farm, Ebnal Lane, Malpas  24/03689/FUL - Single storey rear extension at 2 Waterfield Road Malpas</p> <p>12.2 <u>To consider any applications received after the agenda has been distributed</u></p> <p>12.3 <u>Recent decisions by CW&amp;C:-</u>  <u>Refused:-</u>  24/02759/FUL - Woodhouse Grange Dymocks Mill Lane Oldcastle  <u>Granted:-</u>  24/03046/FUL - 7 Penny Court Malpas  24/03382/S73 - The Hough Granary Higher Wych Road Wigland Malpas  <u>Decided:-</u>  24/03290/CAT - Cobblers Bank Tilston Road Malpas</p> <p>12.4 <u>Fisher German:-</u>  To receive response from Fisher German regarding misleading and inaccurate representations in their report about Land off Wrexham Road</p>	KM
13.	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>To receive update and agree any actions</p>	KM / MS
14.	<p><b>MONTHLY SURGERY</b></p> <p>To receive and note report (previously circulated)</p>	Stg Item
15.	<p><b>THE MOSSLAND</b></p> <p>To receive report / update</p>	Clerk
16.	<p><b>SLOW DOWN FOR MALPAS / SPEEDWATCH</b></p> <p>To receive report and agree any actions</p>	AM / DP
17.	<p><b>MALPAS JOINT BURIAL COMMITTEE (MJBC)</b></p> <p>To receive report and agree any actions</p>	DP
18.	<p><b>APPEARANCE OF MALPAS</b></p> <p>To receive report and agree any actions</p>	Clerk
19.	<p><b>CLAYHOLE CROFT</b></p> <p>To receive report on progress and any agree action(s)</p>	AM
20.	<p><b>EVENTS COMMITTEE - CHRISTMAS EVENT</b></p> <p>To receive report and to receive accounts</p>	MW
21.	<p><b>EVENTS COMMITTEE – SUMMER FAIR</b></p> <p>To receive accounts</p>	OL
22.	<p><b>DEVOLUTION</b></p> <p>To receive report regarding CEC, CWaC, and Warrington Councils asking the Government to be considered for devolution priority programme</p>	Stg Item

23.	WHATS APP To consider setting up a WhatsApp Group for Councillors	Stg Item
24.	CLERKS REPORT To receive and note report	Clerk
25.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
26.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	<b>PART 2</b>	
27.	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
28.	CLERKS SALARY AND APPRAISAL To receive report regarding annual appraisal and to consider review of Clerk's salary for the 2025 – 26 financial year	MW / JJC
29.	MALPAS JOINT BURIAL BOARD To receive report regarding legal matters concerning the loan and to agree any action(s)	AM
30.	HIGH STREET CAR PARK To receive update and agree any action	MW

\*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 16<sup>th</sup> January 2025

**Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.  
Please contact the Clerk by email, [malpaspc@hotmail.com](mailto:malpaspc@hotmail.com) or phone 01948 770678.**

**Website: [www.malpasparishcouncil.org.uk](http://www.malpasparishcouncil.org.uk)**

**The Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).**

**2025 Meeting Dates:-**

Thursday 23<sup>rd</sup> January  
Thursday 27<sup>th</sup> February  
Thursday 27<sup>th</sup> March  
Thursday 24<sup>th</sup> April  
Thursday 29<sup>th</sup> May  
Thursday 26<sup>th</sup> June  
Thursday 31<sup>st</sup> July  
Thursday 28<sup>th</sup> August  
Thursday 25<sup>th</sup> September  
Thursday 30<sup>th</sup> October  
Thursday 27<sup>th</sup> November

**There is no scheduled meeting in December**

**The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).**

**2025 Surgery Dates:-**

Saturday 1<sup>st</sup> February 2025  
Saturday 1<sup>st</sup> March 2025  
Saturday 5<sup>th</sup> April 2025

### Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)  
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)