

# MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON  
THURSDAY 27<sup>TH</sup> FEBRUARY 2025

IN MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM

NO	AGENDA	Presented By																														
1.	APOLOGIES	Stg Item																														
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																														
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 23 <sup>rd</sup> January 2025	Stg Item																														
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																														
5.	CASUAL VACANCY To receive update	Stg Item																														
6.	POLICE REPORT To receive notes from Cluster meeting held on 27 <sup>th</sup> January 2025	Stg Item																														
7.	ACCOUNTS 7.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Malpas Community Church</td><td>Room hire</td><td>£ 96.00</td></tr> <tr> <td>My Local Solicitor</td><td>Legal fees</td><td>£ 1,000.00</td></tr> <tr> <td>My Local Solicitor</td><td>Legal fees</td><td>£ 1,020.00</td></tr> <tr> <td>Victoria Jubilee Hall</td><td>Room hire</td><td>£ 23.00</td></tr> <tr> <td>Then Media</td><td>Tier 1 hosting and support for Parish Council website</td><td>£ 24.00</td></tr> <tr> <td><b>Events Committee</b></td><td></td><td></td></tr> <tr> <td>Coverall Marquees</td><td>Marquee hire for summer fair</td><td>£ 2,250.00</td></tr> </tbody> </table> 7.2 <u>Receipts:-</u> To record receipts received:- None received 7.3 <u>Accounts 2024 - 25:-</u> To receive receipts and payments including bank reconciliation 7.4 <u>Bank Account:-</u> To receive update regarding setting up new bank account 7.5 <u>ICO:-</u> To confirm payment of annual Data Protection fee by direct debit 7.6 <u>Internal Audit:-</u> To appoint internal auditor	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / National Insurance	TBC	Malpas Community Church	Room hire	£ 96.00	My Local Solicitor	Legal fees	£ 1,000.00	My Local Solicitor	Legal fees	£ 1,020.00	Victoria Jubilee Hall	Room hire	£ 23.00	Then Media	Tier 1 hosting and support for Parish Council website	£ 24.00	<b>Events Committee</b>			Coverall Marquees	Marquee hire for summer fair	£ 2,250.00	Stg Item
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8.	GRANT PROCESS To agree any actions required	Stg Item																														
9.	VE DAY GRANT APPLICATION To receive update and agree action regarding the request for a grant	Stg Item																														
10.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2025 / 2026 To consider and agree the proposed priorities for the next financial year	Stg Item																														

11.	<b>PLANNING</b> 11.1 <u>Planning Applications:-</u> 25/00211/FUL - Single storey extension, two storey extension, conversion of existing garage, insertion of rooflights at Yew Tree Cottage Church Street Malpas 24/03842/FUL - Erection of a pergola in rear garden at 9 Well Farm Close Malpas 11.2 <u>To consider any applications received after the agenda has been distributed</u> 11.3 <u>Recent decisions by CW&amp;C:-</u> <u>Approved:-</u> 24/03087/FUL - Hollowood Farmhouse Mates Lane Edge Malpas 24/03689/FUL - 2 Waterfield Road Malpas 11.4 <u>Telecom Upgrade:-</u> Proposed upgrade to existing radio base station installation at CTIL12414126 adjacent to Chester Road, Ebnal, SY14 8JE 11.5 <u>Fisher German:-</u> To receive response from Fisher German regarding misleading and inaccurate representations in their report about Land off Wrexham Road	KM
12.	<b>NEIGHBOURHOOD PLAN</b> To receive update and agree any actions	KM / MS
13.	<b>MONTHLY SURGERY</b> To receive and note report (previously circulated)	Stg Item
14.	<b>THE MOSSLAND</b> To receive report / update regarding deregistration with the Charity Commission	Clerk
15.	<b>HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH)</b> 15.1 <u>Speedgun:-</u> To receive update regarding the speedgun and agree any action 15.2 <u>Signage:-</u> To receive update regarding request for no parking signs opposite the Bishop Heber High School and agree any action 15.3 <u>State of Roads:-</u> To discuss the state of the roads and agree action how to pressure CWAC to carry out repairs	AM / DP  MW  AM
16.	<b>MALPAS JOINT BURIAL COMMITTEE (MJBC)</b> To receive report	DP
17.	<b>APPEARANCE OF MALPAS</b> Planters and Hanging Baskets:- To receive update and agree any actions	Clerk
18.	<b>CLAYHOLE CROFT</b> To receive update and any agree action regarding funding using CIL monies	AM
19.	<b>EVENTS COMMITTEE – CHRISTMAS EVENT</b> 19.1 <u>Accounts:-</u> To receive and note accounts 19.2 <u>Lighting:-</u> To consider and agree purchase of street and Christmas Tree lights To consider and agree action regarding installation of street lighting	Clerk
20.	<b>EVENTS COMMITTEE – SUMMER FAIR</b> To receive and note accounts	Stg Item
21.	<b>MALPAS QR HISTORY TOUR</b> To receive report and agree action	Stg Item
22.	<b>DEVOLUTION</b> To receive update regarding CEC, CWaC, and Warrington Councils asking the Government to be considered for devolution priority programme and what	Stg Item

	impact the Government plans for a Greater Cheshire Council will have on Parish Councils	
23.	CLERKS REPORT To receive and note report	Clerk
24.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
25.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	<b>PART 2</b>	
26.	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
27.	MALPAS JOINT BURIAL BOARD To receive report regarding legal matters concerning the loan, the professional advice received and to agree any action(s)	AM
28.	HIGH STREET CAR PARK To receive update and agree any action	MW

\*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 20<sup>th</sup> February 2025

**Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.**  
**Please contact the Clerk by email, [malpaspc@hotmail.com](mailto:malpaspc@hotmail.com) or phone 01948 770678.**

**Website: [www.malpasparishcouncil.org.uk](http://www.malpasparishcouncil.org.uk)**

**The Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).**

**2025 Meeting Dates:-**

Thursday 23<sup>rd</sup> January  
Thursday 27<sup>th</sup> February  
Thursday 27<sup>th</sup> March  
Thursday 24<sup>th</sup> April  
Thursday 29<sup>th</sup> May  
Thursday 26<sup>th</sup> June  
Thursday 31<sup>st</sup> July  
Thursday 28<sup>th</sup> August  
Thursday 25<sup>th</sup> September  
Thursday 30<sup>th</sup> October  
Thursday 27<sup>th</sup> November

**There is no scheduled meeting in December**

**The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).**

**2025 Surgery Dates:-**

Saturday 4<sup>th</sup> January 2025  
Saturday 1<sup>st</sup> February 2025  
Saturday 1<sup>st</sup> March 2025  
Saturday 5<sup>th</sup> April 2025  
Saturday 3<sup>rd</sup> May 2025  
Saturday 7<sup>th</sup> June 2025  
Saturday 5<sup>th</sup> July 2025

Saturday 2<sup>nd</sup> August 2025  
 Saturday 6<sup>th</sup> September 2025  
 Saturday 4<sup>th</sup> October 2025  
 Saturday 1<sup>st</sup> November 2025  
 Saturday 6<sup>th</sup> December 2025

**Useful links to Cheshire West and Chester Council: -**

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)  
 If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)

<b>Business Priority / Project 2024 / 2025</b>	<b>Lead</b>
Car Parking	MW / RW
Village Appearance	Clerk
The Mossland	Clerk
Community events	OL
Communication with parishioners	
Clayhole Croft	AM
Malpas QR History Tour	MW / OL