

# MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON  
THURSDAY 26<sup>TH</sup> JUNE 2025

IN ROOM 3 AT THE JUBILEE HALL, MALPAS AT 7.00PM

NO	AGENDA	Presented By																																																						
1.	APOLOGIES	Stg Item																																																						
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																																																						
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 29 <sup>th</sup> May 2025	Stg Item																																																						
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																																																						
5.	CASUAL VACANCIES To receive update on the two vacancies	Stg Item																																																						
6.	POLICE REPORT To receive report	Stg Item																																																						
7.	ACCOUNTS 7.1 <u>Cheshire Community Action:-</u> To consider whether to renew annual membership 7.2 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / NIC</td><td>TBC</td></tr> <tr> <td>Then Media</td><td>Website hosting/support</td><td>£ 24.00</td></tr> <tr> <td>The Accounts Centre</td><td>Payroll Services</td><td>£ 12.00</td></tr> <tr> <td>Core</td><td>Road closure VE event</td><td>£1,000.00</td></tr> <tr> <td>Jubilee Hall</td><td>Room hire</td><td>tbc</td></tr> <tr> <td>BT Payphones</td><td>Purchase of phone box</td><td>tbc</td></tr> <tr> <td>Malpas Backgammon Club</td><td>Grant</td><td>£ 500.00</td></tr> <tr> <td>Malpas Darts Group</td><td>Grant</td><td>£ 650.00</td></tr> <tr> <td>1st Sandstone Scouts Group</td><td>Grant</td><td>£ 500.00</td></tr> <tr> <td>Young Persons Centre</td><td>Grant</td><td>£1,500.00</td></tr> <tr> <td>Tilston Playing Field Assoc</td><td>Grant</td><td>£ 500.00</td></tr> <tr> <td>Opal Services</td><td>Grant</td><td>£1,476.65</td></tr> <tr> <td>617 (Heber) RAF Air Cadets</td><td>Grant</td><td>£1,500.00</td></tr> <tr> <td>1st Malpas Scout Group</td><td>Grant</td><td>£ 500.00</td></tr> <tr> <td>Malpas Community Minibus Assoc</td><td>Grant</td><td>£1,775.00</td></tr> <tr> <td>Friday Friends Club</td><td>Grant</td><td>£ 200.00</td></tr> </tbody> </table> 7.2 <u>Receipts:-</u> To record receipts received 7.3 <u>Accounts 2025 - 26:-</u> To receive receipts and payments including bank reconciliation	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / NIC	TBC	Then Media	Website hosting/support	£ 24.00	The Accounts Centre	Payroll Services	£ 12.00	Core	Road closure VE event	£1,000.00	Jubilee Hall	Room hire	tbc	BT Payphones	Purchase of phone box	tbc	Malpas Backgammon Club	Grant	£ 500.00	Malpas Darts Group	Grant	£ 650.00	1st Sandstone Scouts Group	Grant	£ 500.00	Young Persons Centre	Grant	£1,500.00	Tilston Playing Field Assoc	Grant	£ 500.00	Opal Services	Grant	£1,476.65	617 (Heber) RAF Air Cadets	Grant	£1,500.00	1st Malpas Scout Group	Grant	£ 500.00	Malpas Community Minibus Assoc	Grant	£1,775.00	Friday Friends Club	Grant	£ 200.00	Stg Item
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	7.4 <u>Nat West Bank Account:-</u> To appoint new bank signatory	
8.	ANNUAL AUDIT Internal Audit:- to receive report and agree any actions required	Stg Item
9.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2025 / 2026 To consider and agree the proposed priorities for the next financial year	Stg Item
10.	PLANNING 10.1 <u>Planning Applications:-</u> 25/01620/TPO - T2- Lime tree- Reduction to south facing canopy overhanging resident garden by 2-3m. Reduce height of tree by 2-3m at Land At Beeches Close Malpas 25/01619/TPO - T1-laburnum tree, T2- Plum or damson. T3- Hazel- (dead) - request to fell all 3 trees at Land Off Tilston Road Malpas 25/01384/LBC - Replacement window and retrospective internal works at Lowick Cottage 14 Church Street Malpas 10.2 <u>To consider any applications received after the agenda has been distributed</u> 10.3 <u>Recent decisions by CW&amp;C:-</u> Approved:- 25/01064/LBC - The Nest Old Hall Street Malpas 25/01256/FUL - Foxlea Wrexham Road Cuddington Malpas	Stg Item
11.	NEIGHBOURHOOD PLAN To receive update and agree any actions	KM / MS
12.	MONTHLY SURGERY To receive and note report (previously circulated)	Stg Item
13.	THE MOSSLAND To receive update including quotes to draw down s106 funding for allotments	Clerk
14.	HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH) To receive update	DP
15.	MALPAS JOINT BURIAL COMMITTEE (MJBC) To receive report	DP
16.	APPEARANCE OF MALPAS To receive report and agree any action	SM
17.	BT RED PHONE BOX, CHURCH STREET To receive report regarding Adopt a Kiosk Scheme and consider action	MW
18.	CCTV EXTENSION To receive costs to extend the CCTV in the village and to agree location(s)	OL
19.	CLAYHOLE CROFT To receive update and agree action	Stg Item
20.	EVENTS COMMITTEE 20.1 <u>Christmas Event:-</u> To receive update and agree action regarding Christmas Tree lights 20.2 <u>Summer Fair 2026:-</u> To receive update for event and any agree actions	OL
21.	MALPAS QR HISTORY TOUR To receive report and agree action regarding the project costs	OL
22.	RECYCLING BLISTER PACKS To receive report and agree action	
23.	CLERKS REPORT To receive and note report	Clerk
24.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk

25.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	<b>PART 2</b>	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
1.	MALPAS JOINT BURIAL COMMITTEE To receive report regarding legal matters concerning financial matters including the loan and to agree any action(s)	RS
2.	HIGH STREET CAR PARK To receive update and agree any action including the Councils contribution to the construction costings and the legal process to purchase the land	MW

\*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 19<sup>th</sup> June 2025

**Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.**  
**Please contact the Clerk by email, [malpaspc@hotmail.com](mailto:malpaspc@hotmail.com) or phone 01948 770678.**

**Website: [www.malpasparishcouncil.org.uk](http://www.malpasparishcouncil.org.uk)**

**The Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).**

**2025 Meeting Dates:-**

Thursday 23<sup>rd</sup> January  
Thursday 27<sup>th</sup> February  
Thursday 27<sup>th</sup> March  
Thursday 24<sup>th</sup> April  
Thursday 29<sup>th</sup> May  
Thursday 26<sup>th</sup> June  
Thursday 31<sup>st</sup> July  
Thursday 28<sup>th</sup> August  
Thursday 25<sup>th</sup> September  
Thursday 30<sup>th</sup> October  
Thursday 27<sup>th</sup> November

**There is no scheduled meeting in December**

**The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).**

**2025 Surgery Dates:-**

Saturday 4<sup>th</sup> January 2025  
Saturday 1<sup>st</sup> February 2025  
Saturday 1<sup>st</sup> March 2025  
Saturday 5<sup>th</sup> April 2025  
Saturday 3<sup>rd</sup> May 2025  
Saturday 7<sup>th</sup> June 2025  
Saturday 5<sup>th</sup> July 2025  
Saturday 2<sup>nd</sup> August 2025  
Saturday 6<sup>th</sup> September 2025  
Saturday 4<sup>th</sup> October 2025  
Saturday 1<sup>st</sup> November 2025  
Saturday 6<sup>th</sup> December 2025

**Useful links to Cheshire West and Chester Council: -**

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)

If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)

- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)

<b>Business Priority / Project 2025 / 2026</b>	<b>Lead</b>
Car Parking	MW / RW
Village Appearance	Clerk
The Mossland	Clerk
Community events	OL
Communication with parishioners	
Clayhole Croft	
Malpas QR History Tour	MW / OL