

**Malpas Joint Burial Committee Meeting**  
*Committee of Malpas, No Mans Heath & District Parish Councils*  
*Bradley, Chorlton, Cuddington and Wigland Parish Meetings*

**Tuesday 1st July 2025**  
**7.00pm – Cemetery Chapel**

**Agenda**

1)	<b>Chairman</b>	To elect a Committee Chairman for 2025-2026
2)	<b>Vice-Chairman</b>	To elect a Committee Vice Chairman for 2025-2026
3)	<b>Apologies</b>	With explanations.
4)	<b>Declarations of Interests</b>	Members to declare any interest under the following categories: pecuniary, outside bodies and family, friend or close associate.
5)	<b>Minutes</b>	To agree the minutes of the meetings held 18 <sup>th</sup> February and 26 <sup>th</sup> March 2025.
6)	<b>Cemetery Updates</b>	To receive updates on the follow matters: <ul style="list-style-type: none"><li>• Power Supply</li><li>• Waste Collections</li></ul>
7)	<b>Tree works</b>	To receive updates on tree works and agree tree survey.
8)	<b>Foundation Document</b>	To note notes of meeting held 24 <sup>th</sup> June and consider creation of Foundation Document.
9)	<b>Loan Update</b>	To received update regarding the state of the loan and agree future actions.
10)	<b>Accounts</b>	1) To confirm 2024-2025 year end accounts and note their submission as part of MPC Audit. 2) To agree accounts to date.
11)	<b>Fees</b>	To review the Cemetery Fees
12)	<b>Pre-Purchased Graves</b>	To agree length of future pre-purchase rights.
13)	<b>Cemetery Regulations</b>	To agree process of drawing up cemetery regulations.
14)	<b>Forms</b>	To consider the following documents: 1) Exclusive Rights Application Form (Prepurchase) 2) Interment Application Form 3) Memorial (Headstone) Application Form 4) Bench or Other Memorial Application Form
15)	<b>Policies</b>	To agree the Complaints Policy.
16)	<b>Chapel Building</b>	1) To consider rental of Chapel Building. 2) To consider long-term use of the building and required works. 3) To consider storage of Committee files.

Signed

*Ann Wright* 25/06/2025

Ann Wright, Clerk to Malpas joint Burial Committee

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