

**MINUTES OF MALPAS PARISH COUNCIL MEETING
HELD ON THURSDAY 26TH JUNE 2025
IN VICTORIA JUBILEE HALL, MALPAS AT 7.00PM**

	<p>PRESENT Cllrs Tony Dickenson, Charles Higgie, Julie James Collins, Alan Moore, Oryan Lightning, Dave Parry, Kirsty Parry, Martin Shackleton, Michael Williams (Chairman). The Clerk. Two members of the public attended part of the meeting.</p>
33.	<p>APOLOGIES Cllrs Tina Barnett (personal reason), Karen Meredith (personal reason), Susie Powell (personal reason). Ward Cllr Rachel Williams.</p>
34.	<p>DECLARATION OF INTERESTS Cllr Williams declared a pecuniary interest in items 59.1 and 59.2 as he is a member of the Recreation Ground Committee. Cllr Lightning declared a pecuniary interest in items 59.1 and 59.2 as he is a member of the Recreation Ground Committee. Cllr James Collins declared a pecuniary interest in items 59.1 and 59.2 as she is a member of the Recreation Ground Committee. Cllr Moore declared a non-pecuniary interest in items 41 as he is a member of the Jubilee Hall Committee. Cllr Lightning declared a non-pecuniary interest in items 41 as he is a member of the Jubilee Hall Committee.</p>
35.	<p>APPROVAL OF THE MINUTES <u>Minutes of the Parish Council Meeting on 29th May 2025:-</u> Resolved:- The Council approved the minutes of the Parish Council Business Meeting held on 29th May 2025 as a true and proper record. Proposed by Cllr Moore and seconded by Cllr Dickenson.</p>
36.	<p>OPEN FORUM Tony Day and Jeanette Woolley formally thanked the Council for the grant to Malpas Community Minibus Association.</p>
37.	<p>CASUAL VACANCIES <u>Vacancy 1:-</u> CWaC has sent the new Notice of Election; this has been posted on the website, noticeboard and social media. <u>Vacancy 2:-</u> Alan Kirkbride has resigned from the Council; the relevant notice has been posted on the website, noticeboard and social media.</p>
38.	<p>POLICE REPORT Cllr Moore advised he has spoken with the PCSO regarding enforcement of the traffic regulations outside the Bishop Heber High School. <i>Residents are urged to call 101 to report all incidents of anti-social or criminal behaviour.</i></p>
39.	<p>ACCOUNTS 39.1 <u>Cheshire Community Action:-</u> Resolved:- The Council agreed to renew the annual subscription with Cheshire Community Action. Proposed by Cllr Moore and seconded by Cllr James Collins. 39.2 <u>To approve the following payments:-</u> The Council agreed to make the following online payments:-</p>

	Payee	Stat Power	Amount
	Parish Council Bank Account - Payments		
	Running Costs	s.111	£ 90.98
	HMRC - PAYE mth 3	lga 112-119	£ 174.90
	Then Media	s.111	£ 24.00
	Jake Gurr FCA – internal audit	s.111	£ 150.00
	Victoria Jubilee Hall - room hire (meeting 26/06/25)	s.111	£ 28.00
	The Accounts Centre – payroll services	s.111	£ 12.00
	Core Highways (road closure contribution VE event)	s.111	£1,200.00
	BT - adopt a kiosk		£ 1.00
	GRANT:- Malpas Backgammon Club	s.137	£ 500.00
	GRANT:- Malpas Darts Group	s.137	£ 650.00
	GRANT:- 1st Sandstone Scouts Group	s.137	£ 500.00
	GRANT:- Young Persons Centre	s.137	£1,500.00
	GRANT:- Tilston Playing Field Assoc	s.137	£ 500.00
	GRANT:- Opal Services	s.137	£1,476.65
	GRANT:- 617 (Heber) RAF Air Cadets	s.137	£1,500.00
	GRANT:- 1st Malpas Scout Group	s.137	£ 500.00
	GRANT:- Malpas Community Minibus Assoc	s.137	£1,775.00
	GRANT:- Friday Friends Club	s.137	£ 200.00
	The Mossland Bank Account - Payments		
	Jake Gurr FCA – internal audit	s.111	£ 150.00
	<p>The Clerk's salary was paid by standing order. The VAT return has been submitted to HMRC. Resolved:- The Council agreed to the above payments. Proposed by Cllr D Parry and seconded by Cllr K Parry.</p>		
	<p>39.3 <u>Receipts Received as at 30th April 2025:-</u> None received</p>		
	<p>39.4 <u>Accounts and Bank Reconciliation:-</u> The summary of Receipts and Payments was previously circulated. The reconciled balance in the current bank account as at 1st June 2025 was £313,064.22 The funds are allocated as follows:- Parish Council - £59,731.65 New Homes Bonus - £23,265.78 Community Infrastructure Levy (CIL):- £231,179.48 Allotment Maintenance funds (ring fenced in accounts):- £87.83 Neighbourhood Plan:- (£1,354.79) Christmas Tree (to be reimbursed) – (£124.28) CCTV donations (to be reimbursed) – (£200.05) Members Budget (balance after paid for road closure) - £125.00 Allotments (to be transferred to The Mossland a/c a/c) - £300.00 HMRC funds to pay:- £53.60</p>		
	<p>39.5 <u>Bank Account:-</u> Resolved:- The Council agreed appoint Cllr James Collins as a bank signatory for the Nat West bank account. Proposed by Cllr Moore and seconded by Cllr Williams..</p>		
40.	<p>ANNUAL AUDIT Jake Gurr FCA has completed the Internal Audit; there were no issues arising.</p>		

	<p>The AGAR and paperwork, which included the accounts for the Council, the Events Committee and Malpas Joint Burial Committee, have been submitted to the external auditor PKF Littlejohn LLP along with a detailed explanation about the situation with MJBC. The financial documents have been posted on the website.</p>
41.	<p>BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2025 / 2026</p> <p>The Council discussed the works required to renovate the exterior paintwork of the Jubilee Hall.</p> <p>The Council agreed to invite Shelly Vickers to attend a Council meeting to discuss the village appearance project and ways in which the Council can help.</p>
42.	<p>PLANNING</p> <p>42.1 <u>Planning Applications:-</u></p> <p>42.1.1 25/01620/TPO - T2- Lime tree - Reduction to south facing canopy overhanging resident garden by 2-3m. Reduce height of tree by 2-3m at Land At Beeches Close Malpas</p> <p>Observations:-</p> <p>The Council make the following observations: Within settlement boundary; Conservation area; Tree Preservation Order Relevant Malpas and Overton Neighbourhood Plan Policies: LC4 Relevant Local Plan Part 2 Policies: DM44 DM45 Potential benefits to the community: None identified Potential impact on neighbours: None identified</p> <p>42.1.2 25/01619/TPO - T1-laburnum tree, T2- Plum or damson. T3- Hazel-(dead) - request to fell all 3 trees at Land Off Tilston Road Malpas</p> <p>Observations:-</p> <p>The Council made the following observations:- If CWAC Planning Authority is minded to approve the application the Council would request that the following conditions be included: That the trees are replaced by sufficiently mature trees i.e. not saplings, with rabbit guards etc to ensure that they are given the best chance to grow to maturity Background Factors: Within settlement boundary; Conservation area; Tree Preservation Order Relevant Malpas and Overton Neighbourhood Plan Policies:- LC4 Relevant Local Plan Part 2 Policies: DM44, DM45 Potential benefits to the community: None identified Potential impact on neighbours: Loss of carbon capture and wildlife habitat Potential impact on wider community: This area has seen a lot of trees felled recently. Loss of carbon capture and wildlife habitat</p> <p>42.1. 25/01384/LBC - Replacement window and retrospective internal works at Lowick Cottage 14 Church Street Malpas</p> <p>Observations:-</p> <p>The Council made the following observations:- Background Factors: Within settlement boundary; Conservation area; Listed Building Relevant Malpas and Overton Neighbourhood Plan Policies: BE3, BE4,SF2 Relevant Local Plan Part 2 Policies: DM21, DM46-48 Potential benefits to the community: PVC windows being replaced with hard wood ones to match the other windows Potential impact on neighbours: None identified Potential impact on wider community: None identified</p> <p>Resolved:- The Council approved and agreed to submit the above planning observations.</p>

	<p>Proposed by Cllr Shackleton and seconded by Cllr Williams.</p> <p>42.2 <u>To consider any applications received after the agenda has been distributed:-</u> None have been received.</p> <p>42.3 <u>Recent decisions by CW&C:-</u> Approved:- 25/01064/LBC - The Nest Old Hall Street Malpas 25/01256/FUL - Foxlea Wrexham Road Cuddington Malpas</p>
43.	<p>NEIGHBOURHOOD PLAN STEERING GROUP (NPSG) Cllr Shackleton updated the meeting about the requests received from CWaC regarding the updated Neighbourhood Plan. The Council agreed to invite United Utilities to a meeting to discuss capacity in the village in relation to future developments.</p>
44.	<p>MONTHLY SURGERY Two surgeries took place in June attended by Cllrs, the Ward Cllr and the PCSO; concerns raised at the surgeries were dealt with by the Ward Cllr and the PCSO.</p>
45.	<p>THE MOSSLAND The request has been sent to CWaC to draw down s106 funding for the list of equipment and shed sent by the Allotments Association.</p>
46.	<p>HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH) The Ward Cllr is in contact with Agden Parish Meeting and Tushingham, Bradley and Macefen Parish Meeting to discuss a reduction in speed limit on the B5395 Cllr D Parry advised that the Speedwatch sessions are due to take place on the four main entrances into the village.</p>
47.	<p>MALPAS JOINT BURIAL COMMITTEE (MJBC) Cllr Parry advised that the MJBC is looking to reduce costs as and where possible; there is a meeting of MJBC next week. The Clerk advised the following:- <ul style="list-style-type: none"> - Reporting of MJBC accounts:- The Council noted that the accounts for MJBC have been included in the AGAR. - Reclaiming VAT by MJBC:- The VAT 126 form has been submitted. When the refund has been received from HMRC the funds will be transferred to the MJBC bank account. - Formation Document:- The Council were advised that a Formation Document needs to be set up detailing how the assets, income and liabilities are apportioned between members of MJBC. MJBC is due to discuss this at their meeting next week. </p>
48.	<p>APPEARANCE OF MALPAS There was no update on hanging baskets in the village. The Council is to arrange a meeting with CWaC to discuss other suitable locations for floral displays in the village. The Clerk is to follow up the request that was made to CWaC to draw down s106 funds to pay for a bench outside the Jubilee Hall.</p>
49.	<p>BT RED PHONE BOX, CHURCH STREET BT has written following their consultation with CWaC and have sent the contract which is to be signed and returned along with a cheque for £1.00 made payable to "BT Payphones." The Council discussed what to do with the phone box and agreed to publish posts on social media to obtain suggestions and support.</p>
50.	<p>CCTV EXTENSION Cllr Lightning is in the process of obtaining costs to extend the CCTV in the village to include extending the High Street, Chester Road and Church Street.</p>
51.	<p>CLAYHOLE CROFT The Clerk is waiting to hear from Pronin to confirm whether the quote is still valid to carry out the drainage works to the site; Cllr Williams is to follow this up.</p>

52.	EVENTS COMMITTEE 52.1 <u>Christmas Event:-</u> The Events Committee wish to purchase new gazebos. A meeting is to be arranged to discuss the event including Christmas Tree lights 52.2 <u>Summer Fair 2026:-</u> The Ward Cllr and Cllr Lightning are currently looking into arrangements for the event.																										
53.	MALPAS QR HISTORY TOUR No update.																										
54.	RECYCLING BLISTER PACKS The cost for the boxes (including collection and recycling) are:- 110 litre - £112 90 litre - £88 60 Litre - £76 There is no minimum term contract to sign up to. Resolved:- The Council agreed to trial the recycling blister box and to purchase one 90 litre box which is to be sited in Nisa. Proposed by Cllr Higgle and seconded by Cllr Lightning																										
55.	CLERK'S REPORT <table><tr><th>No.</th><th>Item</th><th>Update</th></tr><tr><td>55.1</td><td>VAS Old Hall Street</td><td>Latest update from CWaC was that it was due to be installed early this financial year.</td></tr><tr><td>55.2</td><td>Allotments Association (AA)</td><td>AA to advise regarding amendments to constitution</td></tr><tr><td>55.3</td><td>Complaints Procedure</td><td>Added to website.</td></tr><tr><td>55.4</td><td>New allotment plot holder</td><td>Paperwork, insurance and payment actioned.</td></tr><tr><td>55.5</td><td>CIL Form</td><td>Form returned to CWaC and posted on website.</td></tr><tr><td>55.6</td><td>Core Highways</td><td>Invoice query as charged for all of the VE road closure; advised Community Links; Core have now issued a credit note.</td></tr><tr><td>55.7</td><td>Speedwatch Signage</td><td>Post the police cluster meeting Sgt Dingsdale has advised that he has proposed that Cheshire Constabulary print some signs (similar to the 'Rural Watch' signs that you see dotted about) which could be distributed to the PCs, but this is in the early stages.</td></tr></table>			No.	Item	Update	55.1	VAS Old Hall Street	Latest update from CWaC was that it was due to be installed early this financial year.	55.2	Allotments Association (AA)	AA to advise regarding amendments to constitution	55.3	Complaints Procedure	Added to website.	55.4	New allotment plot holder	Paperwork, insurance and payment actioned.	55.5	CIL Form	Form returned to CWaC and posted on website.	55.6	Core Highways	Invoice query as charged for all of the VE road closure; advised Community Links; Core have now issued a credit note.	55.7	Speedwatch Signage	Post the police cluster meeting Sgt Dingsdale has advised that he has proposed that Cheshire Constabulary print some signs (similar to the 'Rural Watch' signs that you see dotted about) which could be distributed to the PCs, but this is in the early stages.
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56.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX List previously circulated to Cllrs.																										
57.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES There was no consideration of this item.																										
58.	Part 2 - PRESS AND PUBLIC Resolved:- To resolve to exclude the press and members of the public as the items to be discussed relate to contractual matters which are of a sensitive nature. Proposed by Cllr Shackleton seconded by Cllr Williams.																										

The meeting closed at 8.25 p.m.

NB copies of the attachments can be obtained from the Parish Clerk