

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
THURSDAY 28TH AUGUST 2025

IN **ROOM 3 AT THE JUBILEE HALL, MALPAS AT 7PM**

NO	AGENDA	Presented By																								
1.	APOLOGIES	Stg Item																								
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																								
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 31 st July 2025 To approve the minutes of the extraordinary meeting held on 12 th August 2025	Stg Item																								
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																								
5.	CASUAL VACANCY To receive update on the one vacancy	Stg Item																								
6.	POLICE REPORT To receive report	Stg Item																								
7.	ACCOUNTS 7.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / NIC</td><td>TBC</td></tr> <tr> <td>Then Media</td><td>Website hosting/support</td><td>£ 24.00</td></tr> <tr> <td>The Accounts Centre</td><td>Payroll Services</td><td>£ 12.00</td></tr> <tr> <td>You Media</td><td>NP work</td><td>£ 50.00</td></tr> <tr> <td>Jubilee Hall</td><td>Room hire</td><td>£ 84.00</td></tr> <tr> <td>Walkers Nurseries</td><td>Planter refill and maintenance</td><td>£711.41</td></tr> </tbody> </table> 7.2 <u>Receipts:-</u> To record receipts received 7.3 <u>Accounts 2025 - 26:-</u> To receive receipts and payments including bank reconciliation 7.4 <u>Nat West Bank Account:-</u> To receive update	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / NIC	TBC	Then Media	Website hosting/support	£ 24.00	The Accounts Centre	Payroll Services	£ 12.00	You Media	NP work	£ 50.00	Jubilee Hall	Room hire	£ 84.00	Walkers Nurseries	Planter refill and maintenance	£711.41	Stg Item
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8.	EXTERNAL AUDIT To receive report and agree any actions required	Stg Item																								
9.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2025 / 2026 To receive any updates regarding business priorities and projects for the current financial year	Stg Item																								
10.	PLANNING 10.1 <u>Planning Applications:-</u> 25/01940/FUL - Full planning application for residential development of 98 units (Use Class C3) with associated landscaping, access/ egress, car parking, drainage, and other necessary supporting infrastructure at Land At Old Hall Street Malpas 25/02359/TPO - 2x Scot Pines (T20 and T21) to be felled and stump removed at Cemetery Lodge Chester Road Malpas 25/02170/FUL - Single storey rear extension at 17 Waterfield Road Malpas	Stg Item																								

	<p>25/02401/TPO - Mature Sycamore in decline with sparse crown and dead wood - Reduce crown over road by 3m and upper crown by 2m as per tree report recommendations at Laurel Bank Old Hall Street Malpas</p> <p>25/02402/CAT - Leyland Cypress hedge/screen along roadside (5 trees) - reduce in height by 3m and trim roadside where required (i.e., where hedge cutter hasn't reached) at Laurel Bank Old Hall Street Malpas</p> <p>25/02391/TPO - T1 - Hornbeam - request to fell/remove at Woodside 7 Love Lane Overton Malpas</p> <p>10.2 <u>To consider any applications received after the agenda has been distributed</u></p> <p>10.3 <u>Recent decisions by CW&C:-</u> Approved:- 25/25/01619/TPO - at Land Off Tilston Road Malpas</p>	
11.	<p>NEIGHBOURHOOD PLAN</p> <p>To receive update and agree any actions</p>	KM / MS
12.	<p>MONTHLY SURGERY</p> <p>To receive and note report (previously circulated)</p>	Stg Item
13.	<p>THE MOSSLAND</p> <p>To receive update regarding s106 funding for allotments and agree to expenditure of the funds</p>	Clerk
14.	<p>HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH)</p> <p>To receive update</p>	DP
15.	<p>MALPAS JOINT BURIAL COMMITTEE (MJBC)</p> <p>To receive report</p>	DP
16.	<p>APPEARANCE OF MALPAS</p> <p>To receive report and agree any action</p>	SM
17.	<p>BT RED PHONE BOX, CHURCH STREET</p> <p>To receive update and agree any action</p>	MW
18.	<p>CCTV EXTENSION</p> <p>To receive costs to extend the CCTV in the village and to agree location(s)</p>	OL
19.	<p>CLAYHOLE CROFT</p> <p>To receive update and agree action</p>	Stg Item
20.	<p>EVENTS COMMITTEE</p> <p>20.1 <u>Christmas Event:-</u> To receive update and agree action regarding Christmas Tree lights</p> <p>20.2 <u>Summer Fair 2026:-</u> To receive update for event and any agree actions</p>	OL
21.	<p>REMEMBRANCE SUNDAY</p> <p>To receive report and consider action</p>	Stg Item
22.	<p>MALPAS QR HISTORY TOUR</p> <p>To receive report and agree action regarding the project costs</p>	OL
22.	<p>RECYCLING BLISTER PACKS</p> <p>To receive report and agree any action</p>	OL
23.	<p>POST OFFICE</p> <p>To receive report and agree any action</p>	
24.	<p>CLERKS REPORT</p> <p>To receive and note report</p>	Clerk
25.	<p>EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)</p>	Clerk
	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART 2	
	<p>PRESS AND PUBLIC</p> <p>To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.</p>	Stg Item

1.	MALPAS JOINT BURIAL COMMITTEE To receive update regarding legal matters concerning financial matters including the loan and to agree any action(s)	RS
2.	HIGH STREET CAR PARK To receive update and agree any action including the Councils contribution to the construction costings and the legal process to purchase the land	MW

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 21st August 2025

**Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.**

Website: www.malpasparishcouncil.org.uk

The Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).

2025 Meeting Dates:-

Thursday 23rd January
Thursday 27th February
Thursday 27th March
Thursday 24th April
Thursday 29th May
Thursday 26th June
Thursday 31st July
Thursday 28th August
Thursday 25th September
Thursday 30th October
Thursday 27th November

There is no scheduled meeting in December

The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).

2025 Surgery Dates:-

Saturday 4th January 2025
Saturday 1st February 2025
Saturday 1st March 2025
Saturday 5th April 2025
Saturday 3rd May 2025
Saturday 7th June 2025
Saturday 5th July 2025
Saturday 2nd August 2025
Saturday 6th September 2025
Saturday 4th October 2025
Saturday 1st November 2025
Saturday 6th December 2025

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)

Business Priority / Project 2025 / 2026	Lead
Car Parking	MW / RW
Village Appearance	Clerk
The Mossland	Clerk
Community events	OL
Communication with parishioners	
Clayhole Croft	
Malpas QR History Tour	MW / OL