

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
THURSDAY 25TH SEPTEMBER 2025

IN **ROOM 3 AT THE JUBILEE HALL, MALPAS AT 7PM**

NO	AGENDA	Presented By																								
1.	APOLOGIES	Stg Item																								
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																								
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 28 th August 2025	Stg Item																								
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																								
5.	CASUAL VACANCY To receive update on the one vacancy	Stg Item																								
6.	POLICE REPORT To receive report	Stg Item																								
7.	ACCOUNTS 7.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / NIC</td><td>TBC</td></tr> <tr> <td>Then Media</td><td>Website hosting/support</td><td>£ 24.00</td></tr> <tr> <td>The Accounts Centre</td><td>Payroll Services</td><td>£ 12.00</td></tr> <tr> <td>You Media</td><td>NP work</td><td>£ 50.00</td></tr> <tr> <td>Jubilee Hall</td><td>Room hire</td><td>£ 84.00</td></tr> <tr> <td></td><td></td><td></td></tr> </tbody> </table> 7.2 <u>Receipts:-</u> To record receipts received 7.3 <u>Accounts 2025 - 26:-</u> To receive receipts and payments including bank reconciliation 7.4 <u>Nat West Bank Account:-</u> To receive update 7.5 <u>Donation:-</u> To consider and agree donation towards poppy wreath 7.6 <u>Laptop:-</u> To consider purchase of new laptop for Clerk	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / NIC	TBC	Then Media	Website hosting/support	£ 24.00	The Accounts Centre	Payroll Services	£ 12.00	You Media	NP work	£ 50.00	Jubilee Hall	Room hire	£ 84.00				Stg Item
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8.	EXTERNAL AUDIT To receive report and agree any actions required	Stg Item																								
9.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2025 / 2026 To receive any updates regarding business priorities and projects for the current financial year	Stg Item																								
10.	PLANNING 10.1 <u>Planning Applications:-</u> 25/02398/FUL - Agricultural cattle building and attenuation pond for surface water (retrospective) at Hollowood Farmhouse Mates Lane Edge Malpas 10.2 <u>To consider any applications received after the agenda has been distributed</u>	Stg Item																								

	10.3 <u>Recent decisions by CW&C:-</u> Approved:- 25/02170/FUL - 17 Waterfield Road Malpas	
11.	NEIGHBOURHOOD PLAN To receive update and agree any actions	KM / MS
12.	MONTHLY SURGERY To receive and note report (previously circulated)	Stg Item
13.	THE MOSSLAND 13.1 <u>s106:-</u> To receive update regarding s106 funding for allotments and agree to expenditure of the funds 13.2 <u>Constitution:-</u> To consider and agree suggested amendments to The Mosslands Allotment Association Constitution 13.3 <u>Car Park resurface:-</u> To receive quote and consider action 13.4 <u>Maintenance of Site:-</u> To receive report regarding cutting grass and agree action 13.5 <u>Pond Creation:-</u> To receive report and agree action regarding creation of an additional pond at The Mossland 13.6 <u>Hedges:-</u> To consider and agree action regarding cutting hedges	Clerk Clerk MS Clerk Clerk
14.	HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH) 14.1 <u>Speedwatch:-</u> To receive update and agree any actions 14.2 <u>B5395 Speed Limit:-</u> To consider request received from Agden Parish Meeting for contribution towards proposed reduction in speed limit	DP Stg Item
15.	MALPAS JOINT BURIAL COMMITTEE (MJBC) To receive report	DP
16.	APPEARANCE OF MALPAS 16.1 <u>Update:-</u> To receive report and agree any action 16.2 <u>Floral Displays / Planters:-</u> Floral Displays:- to receive report and agree action Planters:- to consider and agree arrangements for replanting during winter	SM Clerk
17.	BT RED PHONE BOX, CHURCH STREET To receive update and agree any action	MW
18.	CCTV EXTENSION To receive costs to extend the CCTV in the village and to agree location(s)	OL
19.	CLAYHOLE CROFT To receive update and agree action including applying to the police SWAP fund	Stg Item
20.	EVENTS COMMITTEE 20.1 <u>Christmas Event:-</u> - To receive update - To consider purchase of Christmas Trees and lights - To consider purchase of gazebos for both the Christmas and Summer Events - To agree of road closure and to apply for funding from the Members Budget to pay for the costs 20.2 <u>Summer Fair 2026:-</u> To receive update for event and any agree actions	Clerk OL

21.	REMEMBRANCE SUNDAY To receive report and consider action	Stg Item
22.	MALPAS QR HISTORY TOUR To receive report and agree action regarding the project costs	OL / JJC
22.	RECYCLING BLISTER PACKS To receive report and agree any action	Clerk
23.	DATES FOR 2026 MEETING To agree dates for meetings in 2026	Stg Item
24.	CLERKS REPORT To receive and note report	Clerk
25.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
26.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART 2	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
1.	MALPAS JOINT BURIAL COMMITTEE To receive update regarding legal matters concerning financial matters including the loan and to agree any action(s)	Stg Item
2.	HIGH STREET CAR PARK To receive update and agree any action including the Councils contribution to the construction costings and the legal process to purchase the land	MW

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 18th September 2025

**Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.**

Website: www.malpasparishcouncil.org.uk

The Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).

2025 Meeting Dates:-

Thursday 23rd January
Thursday 27th February
Thursday 27th March
Thursday 24th April
Thursday 29th May
Thursday 26th June
Thursday 31st July
Thursday 28th August
Thursday 25th September
Thursday 30th October
Thursday 27th November

There is no scheduled meeting in December

The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).

2025 Surgery Dates:-

Saturday 4th January 2025
Saturday 1st February 2025
Saturday 1st March 2025
Saturday 5th April 2025

Saturday 3rd May 2025
Saturday 7th June 2025
Saturday 5th July 2025
Saturday 2nd August 2025
Saturday 6th September 2025
Saturday 4th October 2025
Saturday 1st November 2025
Saturday 6th December 2025

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)