

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
THURSDAY 27TH NOVEMBER 2025

IN **ROOM 3 AT THE JUBILEE HALL, MALPAS AT 7PM**

NO	AGENDA	Presented By																																																			
1.	APOLOGIES	Stg Item																																																			
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																																																			
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 30 th October 2025	Stg Item																																																			
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																																																			
5.	CASUAL VACANCY To receive update on the one vacancy	Stg Item																																																			
6.	POLICE REPORT To receive report	Stg Item																																																			
7.	ACCOUNTS 7.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>Parish Council</td><td></td><td></td></tr> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / NIC</td><td>TBC</td></tr> <tr> <td>Then Media</td><td>Website hosting/support</td><td>£ 24.00</td></tr> <tr> <td>The Accounts Centre</td><td>Payroll Services</td><td>£ 12.00</td></tr> <tr> <td>You Media</td><td>NP work</td><td>£ 50.00</td></tr> <tr> <td>Jubilee Hall</td><td>Room hire</td><td>£ 63.00</td></tr> <tr> <td>PKF Littlejohn LLP</td><td>Annual Audit</td><td>£ 504.00</td></tr> <tr> <td>Barlows</td><td>Erect and take down lights</td><td>£2,500.00</td></tr> <tr> <td>Events Committee</td><td></td><td></td></tr> <tr> <td>R Shackleton (paid)</td><td>Reimburse marquees (paid)</td><td>£1,199.88</td></tr> <tr> <td>You Media</td><td>Promotion</td><td>£ 183.19</td></tr> <tr> <td>CWaC</td><td>Licence Fee for street lights</td><td>TBC</td></tr> <tr> <td>Thomas Pugh Electrical</td><td>Electric works for event</td><td>£ 91.82</td></tr> <tr> <td>R Williams</td><td>Reimburse event costs</td><td>TBC</td></tr> <tr> <td>Float for event</td><td></td><td>£ 300.00</td></tr> </tbody> </table> 7.2 <u>Receipts:-</u> To record receipts received including CIL receipt of £4,519.53 7.3 <u>Accounts 2025 - 26:-</u> To receive receipts and payments including bank reconciliation 7.4 <u>Nat West Bank Account:-</u> To receive update 7.5 <u>Internal Audit:-</u> To receive report and agree action	Payee	Details	Amount	Parish Council			R Shackleton	Running Costs	TBC	HMRC	PAYE / NIC	TBC	Then Media	Website hosting/support	£ 24.00	The Accounts Centre	Payroll Services	£ 12.00	You Media	NP work	£ 50.00	Jubilee Hall	Room hire	£ 63.00	PKF Littlejohn LLP	Annual Audit	£ 504.00	Barlows	Erect and take down lights	£2,500.00	Events Committee			R Shackleton (paid)	Reimburse marquees (paid)	£1,199.88	You Media	Promotion	£ 183.19	CWaC	Licence Fee for street lights	TBC	Thomas Pugh Electrical	Electric works for event	£ 91.82	R Williams	Reimburse event costs	TBC	Float for event		£ 300.00	Stg Item
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8.	EXTERNAL AUDIT To receive final report and agree any actions required	Stg Item																																																			

9.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2025 / 2026 To consider outline plans / budget for proposed business priorities for the 2025 – 2026 financial year	Stg Item
10.	PLANNING 10.1 <u>Planning Applications:-</u> None have been received 10.2 <u>To consider any applications received after the agenda has been distributed</u> 10.3 <u>Recent decisions by CW&C:-</u> Approved:- Decided:- 25/02402/CAT - Laurel Bank Old Hall Street Malpas 10.4 <u>Future Developments:-</u> To consider and agree to take a proactive approach to future developments in the village including the proposed residential development on land to the East of Chester Road, Malpas and the sale of church land off Wrexham Road, Malpas	Stg Item
11.	NEIGHBOURHOOD PLAN To receive update and agree any actions	KM / MS
12.	MONTHLY SURGERY To receive and note report (previously circulated)	Stg Item
13.	THE MOSSLAND To receive report	Stg Item
14.	HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH) 14.1 <u>Speedwatch:-</u> To receive update and agree any actions 14.2 <u>B5395 Speed Limit:-</u> To consider request received from Agden Parish Meeting for contribution towards proposed reduction in speed limit 14.3 <u>Speed Restrictions in Oldcastle:-</u> To consider request received from residents for the Council to support speed restrictions in Oldcastle	DP Stg Item
15.	MALPAS JOINT BURIAL COMMITTEE (MJBC) To receive report	DP
16.	APPEARANCE OF MALPAS 16.1 <u>Update:-</u> To receive report and agree any action 16.2 <u>Floral Displays / Planters:-</u> Floral Displays:- to receive report and agree action Planters:- to receive update 16.3 <u>Street Orderly:-</u> To receive report and consider actions	SP Clerk SP / DP / KP
17.	BT RED PHONE BOX, CHURCH STREET To receive update and agree any action	MW
18.	CCTV EXTENSION To receive update and agree action	OL
19.	CLAYHOLE CROFT To receive update and agree action	Stg Item
20.	EVENTS COMMITTEE 20.1 <u>Christmas Event:-</u> - To receive update and agree any actions - Christmas Trees:- to receive report - Road Closure:- to receive quote for the road closure and agree to place order	Clerk

	- Members Budget:- to agree to apply for funding to pay for the cost of the road closure 20.2 <u>Summer Fair 2026:-</u> To receive update for event and any agree actions	OL
21.	MALPAS QR HISTORY TOUR To receive report and agree action regarding the project costs	OL / JJC
22.	RECYCLING BLISTER PACKS To receive report and agree any action	Clerk
23.	CLERKS REPORT To receive and note report	Clerk
25.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
26.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART 2	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
1.	HIGH STREET CAR PARK To receive update and agree any action including the Councils contribution to the construction costings and the legal process to purchase the land	MW

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 20th November 2025

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.

Website: www.malpasparishcouncil.org.uk

The Parish Council will meet on the last Thursday of the month in the Jubilee Hall, Malpas (unless otherwise stated on the agenda).

2025 Meeting Dates:-

Thursday 23rd January
Thursday 27th February
Thursday 27th March
Thursday 24th April
Thursday 29th May
Thursday 26th June
Thursday 31st July
Thursday 28th August
Thursday 25th September
Thursday 30th October
Thursday 27th November

There is no scheduled meeting in December

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2026 Meeting Dates:-

Thursday 29th January
Thursday 26th February
Thursday 26th March
Thursday 30th April
Thursday 28th May
Thursday 25th June
Thursday 30th July

There is no scheduled meeting in August

Thursday 24th September
Thursday 29th October
Thursday 26th November
Thursday 10th December

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The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).

2026 Surgery Dates:-

Saturday 4th January 2026
Saturday 1st February 2026

Saturday 1st March 2026
Saturday 5th April 2026
Saturday 3rd May 2026
Saturday 7th June 2026
Saturday 5th July 2026
Saturday 2nd August 2026
Saturday 6th September 2026
Saturday 4th October 2026
Saturday 1st November 2026
Saturday 6th December 2025

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)